



Warner Budget Committee

Meeting Minutes
Tuesday, March 29, 2018
UNAPPROVED

Mike Cutting opened the meeting at 7:05 pm.

Committee members in attendance: Mike Cutting, Martha Mical, Kimberley Edelmann -Selectmen's Representative, Alfred Hanson, David Minton, Martha Bodnarik, Ray Martin - Warner Village Water District Representative

Absent: Jonathan Lord

Others present:

1. Nomination of Chair and Vice Chair

Martha B. made a motion to nominate Mike Cutting and Chair and Martha Mical as Vice Chair

2. Fire Station Building Review Committee

Alfred asked Kimberley why the Fire Station Building Review Committee has been disbanded before the new fire station is completed. Kimberley said the Selectmen have not voted to disband the Committee. There is very little for the Committee to do other than picking colors. As the town shifts into the construction phase, SMP will be engaged at the site at least once a week, SMP will be processing all the paperwork, and there will be a representative at the Town Hall processing the paperwork. Kimberley will be one of those representatives, the Town Administrator, the Fire Chief, Emergency Management, the Construction Manager and SMP. This group will be the decision makers during the construction. Alfred asked who is actually going to protect the town. Kimberley said SMP, the Construction Manager, and the Town Administrator or a Selectman, a decision will be made by the Board.

3. Meeting Minutes

- A. Martha M. made a motion to approve the February 1, 2018 minutes. David seconded the motion, the motion passed.
- B. Martha M. made a motion to approve the February 6, 2018 minutes. David seconded the motion, the motion passed.
- C. Alfred made a motion to approve the February 12, 2018 minutes. David seconded the motion,

4. Budget Committee Representative to the Capital Improvements Program

Mike asked David Minton to be the Budget Committee's representative to the CIP Committee. David said he was the rep. last year as well but was told by Planning Board member Peter Anderson there would not be a CIP Committee. The BC talked about how the CIP Committee was not utilized last year, all the requests were returned to the Landuse Office and Planning Board member Peter Anderson put the CIP plan together himself. Martha M. said the reason it didn't seem the CIP was created like it normally is, was because the process went so well. All the Department Heads turned in their requests and Peter Anderson wrote the report. Alfred said according to Peter Anderson it wasn't that good, Kimberley agreed Peter wasn't happy with it. Martha B. feels the CIP should be done correctly because philosophies are changing on the vehicles such as leasing and sizes of vehicles.

Committee Action

Martha M. made a motion to nominate David Minton as the Budget Committee representative to the Capital Improvements Program when it is created. Alfred seconded the motion, the motion passed unanimously.

5. Meeting Schedule

- A. A draft meeting schedule was provided to the Committee for review. Tours of the buildings were not included because the membership hasn't changed. Alfred would like a tour of the Public Works Department to learn about the change of scope and find out what the thoughts are of the Director of Public Works, the tour will be arranged in August. The members would like to meet with the State Representative's as well, Martha M. will

try to arrange this meeting for July 12. The Committee will also tour the fire station site sometime in January.

B. Kimberley said she will review the meeting schedule with the Selectboard on April 10.

6. Budget Process

A. Mike asked the Committee if they want to set some guidelines in the budget process going into 2018/2019.

B. The Committee would like to see an organic budget, what is needed.

C. The Committee is concerned about capital expenses that have been added to the operating budget such as the cost of vehicle leasing.

D. The operating cost for the new fire station is a concern as well as what to do with the station that will be abandoned.

E. Mike said during the upcoming budget process the Committee is to keep its discussions civil, no personal attacks.

7. Adjournment

Meeting adjourned at 8:11 pm.

Recorder of the minutes: Mary Whalen