



Fire Station Building Review Committee

Approved
Meeting Minutes
Wednesday, June 15, 2016

Selectman Brown opened the meeting at 6:10 pm

In Attendance: Selectman Allan N. Brown, Peter Wyman – Fire Department, Peter Ladd – Energy Committee, Howard Kirchner – citizen at large, Anthony Mento – resident/Architectural Designer, Ed Raymond – Fire Chief, David Hartman – citizen at large

Absent: Kimberley Edelmann – Budget Committee, Janice Loz – resident/Zoning Board of Adjustment Chair

Others present: Martha Mical, Ed Mical, Varick Proper

1. Meeting Minutes

Peter Wyman moved to approve meeting minutes dated September 9, 2015. Ed Raymond seconded the motion, motion passed 7-0.

Ed Raymond moved to approve meeting minutes dated May 19, 2016. Peter Ladd seconded the motion, motion passed 7-0.

David Hartman moved to approve meeting minutes dated June 1, 2016. Ed Raymond seconded the motion, motion passed 7-0.

Peter Wyman moved to approve meeting minutes dated June 8, 2016. Ed Raymond seconded the motion, motion passed 7-0.

2. Sunapee Site-Visit

- A. The members who did not make the first site-visit will do so on June 16th.
- B. Anthony asked what were the findings from the first visit to Sunapee. He asked if there were rooms to be considered for Warner's station. Allan said some of the rooms were way too small. Ed agreed, there are also stairways that were 6' wide. Allan has the Sunapee and Henniker floor plans to look at for comparison purposes.
- C. The Committee members looked at both plans, and began determining room sizes for the Warner Fire Station.
 - Vestibule 8 x 10 – can be reduced
 - Public Foyer 8 x 10 – Anthony said this would be an acceptable size if it is designed efficiently and all the rooms are concise. It's an acceptable allowance for a lobby because then the lobby will be connected to a hallway which will get you to other areas.
 - 7 x 9 Unisex, ADA bathroom off the lobby without a shower.
 - 10 x 10 for EMD/EOC Office
 - 10 x 10 Small meeting room
 - 10 x 12 Chiefs office
 - 20 x 45 Training/Resource Room – Henniker's is 896 square ft. and Sunapee's is 713 square ft. Allan feels Henniker's size would be more than adequate. Majority members agreed. Anthony said storage space will be needed as well, the Committee agreed to keep the size 20 x 45.
 - 20 x 14 Kitchen – David and Allan both feel this is a very generous size for a kitchen. The majority of the Committee voted for the 20 x 14 size. David and Allan would like to see a smaller kitchen.

- 6 x 15 General office storage
- 10 x 12 General storage.
- Sunapee in the basement had:
 - 9 x 12 Electrical Room
 - 8 x 10 Data Room – Anthony said this could be combined in the Radio Room. Peter said Sunapee said their data room had to be in a fire resistant area separate from the electrical room.
 - 8 x 10 Communication Room
 - 5 x 8 Janitor Closet
- 200 square feet for EMS storage. The actual dimensions is questionable at this time.
- 12 x 14 space for office staff using cubicles.
- 10 x 18 Men's bathroom with shower
- 10 x 18 Women's bathroom with shower
- Basement size will need to be determined.
- 6 x 6 Janitor Closet on the top floor
- Mechanical, Electrical, Utility and Sprinkler rooms will be in the basement amounting to 212 square feet.
- 24 x 20 Gear Room with 44 lockers
- Washer & Dryer in apparatus rooms
- Apparatus room will have 5 double bays
- 10 x 10 Decontamination Room, could be smaller, 8 x 8
- 10 x 10 Self contained breathing apparatus room
- 4 x 6 Hazardous material closet near the EMS storage.
- 12 x 16 Work/Tool room
- The plan started at 9,994 square feet and after calculating the total is now at 9,903 square feet, keeping in mind some of the square footage will be used in the basement.

3. Energy Efficiency

- A. Allan said things will need to be decided for energy efficiency and he asked Peter Ladd to spear head that. Peter said he is not an expert, but he would like to promote the idea. Allan asked Peter to have the Energy Committee work on that. Anthony said if the Energy Committee could provide the directives then that would be given to the architectural firm. Peter said he's not sure as individuals they have that technical expertise, but we would come back and say it's our recommendation that the building be energy efficient to a greater degree than the minimum and then find the technical expertise. Allan said let the Energy Committee come up with ideas for us.

4. Meeting Date

Next meeting is scheduled for June 22nd. The agenda will be to discuss the North Branch presentation to determine the delivery method and to review the square footage. Ed asked if the Committee wants to meet with Jonathan Halle from the first design. The Committee doesn't see the need at this time.

5. Adjournment

A motion was made and seconded to adjourn at 8:40 pm.

Respectfully submitted,
 Mary Whalen
 Recording secretary