



Fire Station Building Review Committee

Meeting Minutes
Wednesday, May 17, 2017
APPROVED

Allan opened the meeting at 6:01pm

Committee members in attendance: Allan Brown - Chairman, Kimberley Edelmann, David Hartman, Howard Kirchner, Janice Loz, Ed Raymond, Peter Wyman, Peter Ladd, Jonathan Lord

Others present: John Dabuliewicz, Anthony Mento – SMP Architect, Ed Mical, Bill Balsam, Susan Hemingway, John and Linda McGilvary

1. Meeting Minutes

A motion was moved and seconded to approve meeting minutes dated February 15, 2017. Motion passed unanimously.

2. Budget Committee Representative

Allan introduced Jonathan Lord as the new Budget Committee rep.

3. Report from the Selectman's Office

- A. Kimberley reported the NH Division of Historical Resources will complete an inventory of the fire station property; the cost is \$1,500.
- B. The Selectmen have filed a waiver of restricted covenants for Map 14 Lot 005-3, which is the strip of land on Split Rock Road, it's been signed and registered. Allan explained the town did not purchase the property, the town took an easement over the property. The easement is specifically for the Fire Department, the owner cannot use it. Anthony asked if the civil engineer will be allowed to have a curb cut and can upgrades be done on that sliver of land. Allan said the town has the right to put sewer and water connections across the property.
- C. Kimberley went to the property and took photos of all the plants and trees.

4. Emergency Management Grant

- A. Emergency Management Director, Ed Mical, said there is Emergency Management Planning Grant funds available for an Emergency Operations Center upwards of \$100,000 for furnishing, internet, communications, generator back-up and maybe the kitchen for the Emergency Operation Center at the new fire station. Ed said part of the process is submitting an Environmental Historic Preservation Application to the State which must be completed and approved prior to any work on the site. Ed has taken photo's of the site and surrounding properties and submitted everything to the State which is then sent on to FEMA, this was done in early March. The State then sent back 6 items that they needed further clarification on, Ed has sent back his response to the State. Ed said he received word that the EHPA will begin within the next 3 to 4 weeks.
- B. Ed said another item that was identified was tree and animal habitat on the site. Ed met with Anthony and identified the trees. There are about 12 trees that will be removed. Most of the trees on the Split Rock side will stay. John McGilvary asked if he will be consulted about the tree removal. Anthony said the trees that will be removed are in the center of the lot, there's been no discussion about removing trees along the perimeter of the property. John asked when will that discussion take place. Kimberley said there hasn't been any decisions made on how to approach blocking the view of the fire station from the McGilvary's property. She also said when that discussion happens, the McGilvary's will be involved. John and Linda

McGilvary expressed their concern on the size of the proposed fire station comparing it to the new liquor store which is not really apples to apples because the fire station layout is one level versus a building that is tall enough for two levels.

- C. Ed said the Water District came up with concerns about the aquifer on the property. FEMA and the State looked at the town's website and collected information. The actual letter referenced was for the Egan parcel.
- D. Anthony thanked Ed Mical for work he is doing on the grant, he also thinks it shouldn't be just all Ed, and since this is a town grant the Selectmen and the Town Administrator need to be engaged as well. Ed said he has met with the Board to keep them in the loop and will continue to do so.

5. Sale of House

- A. Kimberley reported the Selectmen are working on the last edit that will be published in a newspaper. The house can't be moved until the grant process is finished. Howard asked Ed about the time line for grant approval. Ed said his hope is by July/August to have the approval in hand.

6. SMP Architecture Update

- A. Anthony reported approval has been granted to complete the geographical. Ken Milender, from Ransom Engineering will be the geotechnical engineer. Allan asked Anthony if he already knows where the building is going. Anthony said since Town Meeting they have not done any work other than trying to get all of the engineers and team members together. Anthony said the location is based on the conceptual that was presented at Town Meeting. Kimberley asked if the abutters need to be noticed prior to the borings. Anthony said he will have a date and the abutters can be noticed.
- B. Anthony said he has had conversations with Rob Nute who lives in town. Rob is a landscape architect, has sat on the Conservation Commission and has offered to do the landscape design as a service to the town. Anthony expects some time in the middle of September the Committee will sit down and talk about the landscaping in more detail.
- C. There will be an engineering team kick-off meeting planned in July at the North Branch office. At the July 12th meeting with the Committee, plans for the building will be reviewed, confirm the layout of the floor plans all the while Anthony will shrink and tighten up the building, making it more efficient. Anthony also wants to review the building materials.

7. Next Steps

- A. Finalize the contract, the hope is to have it signed by the second week in June.
- B. At the first start up meeting on July 12 the plan and wall sections will be reviewed.
- C. Energy Committee member Sue Hemingway asked what the Energy Committee can do at this point. Anthony said he doesn't want to say no to anything but his firm is certified and qualified to do energy modeling but welcomes any feedback. Anthony said he wanted it clear that we are doing this as a group and every decision has a cost impact. Peter Ladd feels the energy design should be looked at over a 50 year life, not the bare minimum of today. Anthony said the building should meet standard and surpass the energy code by a certain percentage and make the envelope of the building most efficient and air tight and maintenance free. Howard asked what is the monetary goal, is it 2.5million? Anthony said yes, or less, and he added North Branch is already concerned with this cost because they feel it is very tight. Anthony reviewed the time line up to the next Town Meeting.
- D. Sue asked if there will be informational meetings. Allan said yes, it will happen when there is more information. Kimberley offered to do an article in the Intertown Record as well.
- E. Anthony verified for this project the Board of Selectmen are the contact as well as the Town Administrator.

Next meeting is scheduled for July 12th beginning at 6:00 pm.