



Warner Board of Selectmen

Meeting Minutes
Tuesday, August 19, 2014
APPROVED

Chairman Hartman opened the meeting at 3:05 pm.

In Attendance: Selectman David E. Hartman – Chairman, Clyde Carson – Selectman, Allan N. Brown – Selectman, and Jim Bingham – Town Administrator

Others present: John Leavitt, Barbara Annis

1. Fire Station Alternate Sites Committee Recommendation to the Board

- A. The Town Administrator explained that the FSASC recommended 4 sites for the Board to consider. At this time the Town Administrator is asking the Board what the next steps are and who should be taking them.
- B. Chairman Hartman said the Board members did review the 4 recommended sites and an additional site as well. Further in depth discussions will need to take place in a nonpublic session. Selectman Brown said before he forms the FS Building Committee he would like to know which parcel the Board will be focusing on. There are a lot of variables to consider when determining how the building will be constructed.
- C. The Board decided to meet in nonpublic session on August 26th beginning at 8:30 am.

2. Directives for the Fire Station Building Committee

- A. Selectman Brown said that he has asked the Fire Chief for an inventory list of all equipment for storage purposes.
- B. Selectman Carson asked if the Committee will be looking at the current design to see if it can accommodate driving through the building or will the Committee be starting from scratch. The Town Administrator said the Committee will be almost starting at square one, a lot of questions keep coming up about the current design. He said the first point is what are the present and future staffing needs. What are the trends and issues affecting the staffing of local fire departments in the coming years and how will the current building plans address this. Another key question that keeps coming up is when will the Fire Department change from volunteer to full time. What is Warner doing in regards to cost containment for fire and rescue, vehicle purchases, sharing vehicles and equipment, mutual aid agreements, and other intertown collaboration efforts. Which leads to the last point, how is the recommendation and discussion by public planners and institutes towards synchronization of emergency services being considered in the plan for the new facility and what are the benefits and obstacles in directing Warner's plans in this direction. The Town Administrator is saying before the Town jumps into what the building looks like and where it's going to be located, is there a good reason why the Town of Warner needs to build their own fire station, and why isn't the Town looking at what the obstacles are against a regional station or a relationship with Hopkinton. The cost factors involved with each small town buying their own set of fire trucks and equipment start to become astronomical. The Town Administrator said it would be a good idea for the building committee to address these questions so at Town Meeting these questions will be ready to be answered. Selectman Carson asked if all these questions were already answered by the first building committee. The Town Administrator said he is not aware of any meeting minutes from the first Committee, he will look into the history. What the Town Administrator needs to learn from the Board is the 10 directives (only 3 were discussed) that were provided to them addressing everything the Board wants this Committee to address. Selectman Carson would like to see added how the current design rates in terms of the directives provided.

- C. Selectman Brown is recommending either one or two members at large with voting privileges. He said there was an alternate member on the Fire Station Alternate Sites Committee who attended all the meetings and at the end he could not vote and was disappointed, Selectman Brown wants to avoid this on the FS Building Committee. The FS Building Committee is formed as follows; 2 from the Fire Department - Peter Wyman and Sean Toomey, Peter Ladd from the Energy Committee, Kimberley Edlemann from the Budget Committee and original member of the first building committee, Selectman Brown, Anthony Mento, if he is agreeable, and a member or two at large, plus the Town Administrator. Selectman Carson recommended another female for the committee for more balance as well as measuring the energy efficiency of the building.
- D. Chairman Hartman said it seems like the Committee is expected to do the design work for the building. The Town Administrator said no, the Committee is there to look at all the considerations and factors that go into a proper design for the Town of Warner. The Town Administrator said with the directives he avoided anything that says they have to design. They will look at the current design or future design, and determine if the needs of the Fire Department and public are being met and are certain factors, economic and population trends are also being considered.
- E. Chairman Hartman said that it looks like a bond for this upcoming Town Meeting will not be ready to be presented to the voters. He said if it is found by this Committee that the current design plans will not work, then there will be another decision before the Board of Selectmen; the Town spent about \$72K on the current design. The Town Administrator asked how the previous building committee came up with the current design. Chairman Hartman said the committee excluded the Selectmen, which he has stated publicly before; he said the Selectmen should have been much more involved in the process. The Town Administrator added that when he first came on board the design was completed to shoehorned itself on the current site. The purpose of the new committee is to go back and dissect the current design and adjust accordingly.
- F. The Selectmen will review the directives and provide their feedback at a future meeting.

3. Retreat Road – Pendergast Sub-division

Board Action

Selectman Brown moved to rescind the motion made on August 12, 2014 that read to agree with the Planning Board's proposal (rod and ¼ from the center of the road) to a rod and ½. Selectman Carson seconded the motion; all were in favor, the motion passed. Selectman Brown recommends that documentation is stated and entered into the Road Book as well. Chairman Hartman said once the monuments are established on the Pendergast property then the Board can address the other side of the road at a later date.

4. Town Forest Survey

- A. The Town Administrator reported that the Chandler Reservation Committee has decided to stand behind their surveyor's findings; a bridge and stream are located within the Town of Warner per their survey and they are not expecting the Selectmen to pursue any further action. This discrepancy may come before the Board in the future, and if so, a third party surveyor will probably be required.

5. Town Facilities Committee

- A. The Selectmen decided to table establishing this committee at this time.

6. Town Administrator's Report

Warner PD: Sergeant Ron Carter brought Warner PD's new officer, Justin Crotty, to the Town Hall to introduce him to the employees. Chief Chandler plans to have Officer Crotty on patrol in a few weeks.

Department of Public Works: The Highway crew continues work on Red Chimney Road and should be completed by the end of this week. There were some minor washouts and 4 downed trees due to the storm last Wednesday, which were cleaned up

Town Buildings: Carpeting in the Town Clerk's office, Tax Collector's office and the downstairs meeting room were professionally cleaned last week. The handicapped ramp at the CAP building was repainted as were the exterior doors to the office and break room at the Hwy Garage.

Hartshorn Lane: The Town Administrator received a phone call and two emails from Hartshorn residents requesting the Town to grade the road. The topic of the letter came up in discussion and the Town Administrator explained the Town's situation. One resident has requested an appointment with the Board of Selectmen, which the Town Administrator will schedule for the next meeting in September and expects several other residents from Hartshorn Lane to be in attendance.

Roundabout @ Exit 9: A meeting time with William Rose has been scheduled on Thursday, August 28 @ 10 am in Concord.

7. Consent Agenda

Selectman Brown moved to approve the Consent Agenda for August 19, 2014:

- Intent-to-cut for: Utility ROW 317 Line - PSNH
- Building Permit for Map 10 Lot 104 – 1

Selectman Carson seconded the motion; all were in favor, the motion passed.

8. Manifest

Selectman Carson moved to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll check numbers 3254 - 3272 in the amount of \$29,984.25 (including 15 direct deposits) and Accounts Payable check numbers 49982 - 50027 in the amount of \$99,405.11. Selectman Brown seconded the motion; all were in favor, the motion passed.

9. Adjournment

A motion was made to adjourn at 4:55 pm.

Board of Selectmen
David E. Hartman – Chairman
Clyde Carson
Allan N. Brown

Respectfully submitted,
Mary Whalen
Recording secretary