



Warner Board of Selectmen

Meeting Minutes
Tuesday, April 14, 2015
APPROVED

Selectman Brown opened the meeting at 6:05 pm.

In Attendance: Clyde Carson – Selectman, Allan N. Brown – Selectman, Jim Bingham – Town Administrator

Absent: David Hartman – Selectman

Others present: Susan Jenna, Rob Nute, Barbara Annis, Martha Mical, Varick Proper, Judy Newman-Rogers, Marianne Howlett

1. Fiber Arts

- A. Susan Jenna met with the Selectmen to seek permission to display fiber arts during the Spring into Warner event on May 16th which is also known as yarn bombing. Susan said knitted and crocheted items will be attached to existing structures such as the rails at the Town Hall the fountain, benches, and trees in the downtown area.
- B. Susan said the display would begin a day before Spring into Warner or a little sooner. The Town Administrator asked if the Library will be involved as well and Susan said she plans on talking to the Librarian.
- C. Susan said she will make sure the yarn bombing is removed after a period of time, Susan would like the display to remain for at least 2 weeks but not more than a month.
- D. Selectman Carson said if the Spring into Warner group feels it's a good idea, then he would approve. But, he said, beyond that, he is concerned about setting a precedent that others may want to hang things up for other events.
- E. Selectman Brown also said the Town would not be responsible for any damage to the displays.
- F. Selectman Carson encouraged Susan to speak to the Librarian who is coordinating the Spring into Warner event. And if Spring into Warner says the yarn bombing is part of the event, then he would be in favor of the yarn bombing, same for Selectman Brown.

2. Conservation Commission – Alternate Member

- A. Rob Nute is before the Selectmen to express his interest in becoming a Conservation Commission alternate member. Rob works for an environmental consulting firm focused on bridging landscape architecture and environmental engineering in storm water design. Rob has begun attending Conservation Commission meetings.

Board Action

Selectman Carson moved to appoint Rob Nute as an alternate Conservation Commission member for a one-year term. Selectman Brown seconded the motion, motion passed 2-0.

3. Transportation Advisory Committee Report

- A. Planning Board member Barbara Annis attended the last TAC meeting and reported back to the Board which basically involved the Transportation Improvement Program. Central NH Regional Planning Commission sent a notice to communities to provide a project, and if selected, the project would end up on a 10 year program, this process is done every two years. Barbara provided a TIP for 2017-2026 for the Selectmen to review.

4. Traffic Count List

- A. The Planning Board provided the following list of roads to be considered for traffic counts. The list has also been forwarded to the Director of Public Works.
- Exit road at the Transfer Station gate
 - Kearsarge Mt. Road at Simonds School
 - Geneva Street at Route 103
 - North Road at Route 103 the opposite time of the year from previous counts, same location as before
 - Mason Hill Road at Pumpkin Hill Road
 - Connors Mill Road at the bridge
 - Bean Road at North Village Road
 - Pleasant Pond Road west of Route 103 by Warner Storage
 - Denny Hill Road east of Pine Rock Manor
 - Mason Hill Road at Pumpkin Hill

This list will be reviewed by the Director of Public Works and will be combined with the DPW list or at least half of them and submitted to Central NH Regional Planning Commission by April 18th.

5. Motion to Unseal Nonpublic Minutes **Board Action**

Selectman Carson moved to unseal nonpublic meeting minutes dated October 22, 2013 and January 21, 2014. Selectman Brown seconded the motion, motion passed 2-0.

6. Transfer Station – Quote for Repairs & Safety Improvements

- A. Transfer Station Foreman, Varick Proper, met with the Selectmen and presented a quote in the amount of \$650 to fabricate and install a railing on the retaining wall leading up to the compactor (both sides). This will prevent a fall hazard.
- B. Varick also has two quotes for rebuilding the Philadelphia down stroke baler, one is from Atlantic Recycling and the other from Chris Sicley. Varick said he favors the quote from Chris Sicley, it is the lower bid and he has done great work for the Town in the past.
- C. Varick talked about how much money does the Town want to put into a piece of equipment that's 25 years old (Philly down stroke). Varick said he spent \$8,000 to rebuild the compactor a few years ago, that should extend the compactors service life by 10 years and it may be the same for the Philly down stroke. Varick thinks this raises a larger issue about adequately funding the equipment capital reserve for the Transfer Station; the funding schedule has not been maintained. If it was maintained, Varick said he would have presented two options, one for the cost to repair and the other option would be the cost to replace the Philly. Varick said a new one costs about \$10K - \$15K. A baler was scheduled to be replaced in 2013. The reserve was not funded this year, there is about \$26K in the reserve at this time. The next scheduled capital expense is for a new Bobcat which costs about \$40K.
- D. Selectman Carson asked Varick what the life expectancy is for the Philly after it's repaired. Varick said considering the cylinder was rebuilt, probably another 10 years. The cylinder was specially made because Philadelphia no longer makes the model and cylinder that was needed.
- E. The expenses will be paid from the Transfer Station operating budget, which combined, totals \$3,050.
- F. Selectman Brown asked Varick which is more economical, big bales or small bales. Varick said the economic drive is the weight of the bales because of transportation costs.
- G. Selectman Brown said to Varick that he has approval to use Chris Sisley for fabricating a safety rail and \$2,400 to repair the Philly down stroke.

7. Conservation Commission – Full Member Appointment **Board Action**

Selectman Carson moved to appoint Mike Amaral as a full member to the Conservation Commission for a three-year term until 2018. Selectman Brown seconded the motion, motion passed 2-0.

8. Town Administrator's Report

Bartlett Loop Bridge Replacement: A notice of spring work stoppage has been submitted to NHDOT for the Bartlett Loop project. Further work to complete the project will be scheduled as the warmer temperatures allow.

Roundabout @ Exit 9: The Board and McFarland Johnson received the anticipated comments on the preliminary design of the roundabout on April 2 from NHDOT. Gene McCarthy is developing written responses addressing the points raised by William Rose (NHDOT) and his staff. The planned route for the fuel delivery trucks going to the Shell Station has been noted as needing further discussion and possible revision. Gene McCarthy informed the Selectmen's Office that he is contacting Mr. Evans to discuss the matter with the idea of looking at alternatives to the present plan. A meeting with William Rose, Gene McCarthy and the Selectmen is planned for the first week in May at NHDOT to discuss the preliminary design and address the points raised in the review.

Selectman Brown asked when will the landscaping be discussed and the Town Administrator believes the discussion will take place at the May meeting.

Fire Station Sites: Under RSA41:14-a, the first of two required Public Hearings to obtain public comment pertaining to the sale of the current site and the acquisition of the proposed new site is scheduled for Tuesday, April 28 starting at 7:00 pm. The notice is publicly posted as well as on the Website and will be noticed in the coming issue of the Intertown Record. The second Public Hearing that is required is scheduled to be held on Tuesday, May 12 and will be noticed in the Intertown Record as well as on the Town Website. The Town Administrator said the reason for this schedule is to meet the Town Meeting deadline of having the property at Map 29 Lot 1 listed "For Sale" by May 30.

NHDOT lot at 32 Waterloo St.: The NHDOT had requested that the Town of Warner apply for a grant from the NH Dept. of Environmental Services under the Brownfields Revolving Loan Fund to conduct environmental assessment work at the former DOT maintenance lot located at 32 Waterloo Street. The Selectmen's Office received notice from NHDES that a grant in the amount of \$41,200 has been awarded the Town to preform Phase I and Phase II environmental assessment at this site. Under RSA 31:95-b III, the Selectmen's Office has scheduled a Public Hearing for Tuesday, April 28, at 6:00 pm, for public comment prior to taking action regarding this unanticipated revenue. The discussion the Board will need to have is to either use the firm that created the grant amount or go out for bid. Martha Mical asked what happens if the assessment runs over budget because something was found on the site that wasn't anticipated. The Town Administrator said the State typically has money available for additional unforeseen expenses, and the Town would need to apply for those funds. The purpose of this assessment is to achieve a sense of the environmental condition of the property. The State can't complete the assessment with Federal funds so the State is asking the Town to do this assessment. This way the State will know what to do with the site.

Safety Committee: Members of the committee are reviewing and making final changes to the Safety Program manual. The committee hopes to have the revised manual to the Board for its review shortly.

9. Request to Rescind Motion on Abatement for Map 19 Lot 35

A. The Selectmen abated \$5.60 at their March 31 meeting. Since then the money has been received and the Tax Collector is asking for a motion to rescind the Board's action on March 31.

Board Action

Selectman Carson moved to rescind the motion made on March 31 pertaining to Map 19 Lot 35 in the amount of \$5.60. Selectman Brown seconded the motion, motion passed 2-0.

10. Selectman's Other Business

A. Selectman Carson asked for an update on the grants for the Old Grade School. The Town Administrator said he is expecting to hear officially, but he does know all requests for funding in the January cycle were approved.

B. Selectman Carson asked Selectman Brown if there is any coordination between the owner of 1 Main St., the Town and the potential development of the Odd Fellows Building in regards to the driveway between the Town Hall and 1 Main St. Selectman Brown said yes, he has spoken to the owner of 1 Main St. who has decided to hold off any work on the top area between the Odd Fellows Building and 1 Main St. until there is a resolution.

- C. Selectman Carson asked if the Town will be advertising for the Building Technician position and the Town Administrator said he doesn't believe so. He is working with the Director of Public Works who has an idea of developing a floater position that would include maintenance of the buildings plus an extra person at the garage as well.

11. Manifest

Selectman Carson moved to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll check numbers 3625-3639 in the amount of \$ 30,463.70 (including 21 direct deposits) and Accounts Payable check numbers 50845-50909 in the amount of \$421,602.05. Selectman Brown seconded the motion, motion passed 2-0.

12. Consent Agenda

Selectman Brown moved to approve the Consent Agenda for April 14, 2015:

- Intent to Excavate
 - Map 3 Lot 84-10A (previously signed)
 - Map 7 Lot 60 (previously signed)
- Building Permits for:
 - Map 3 Lot 4-2 (previously signed)
 - Map 3 Lot 84-10B (previously signed)
 - Map 7 Lot 62-1 (previously signed)
 - Map 10 Lot 66
- Intent to Cut for:
 - Map 20 Lot20 (previously signed)
 - Map 20 Lot 7
 - Map 20 Lot 5-3
 - Map 20 Lot 3
- Timber Tax Levy in the amount of \$1,153.45 (previously signed)

Selectman Carson seconded the motion, motion passed 2-0.

13. Meeting Minutes

Selectman Carson moved to approve meeting minutes dated March 24 (2 sets) and March 31, 2015 with corrections. Selectman Brown seconded the motion. Selectman Carson would like more clarification on the second set of March 24 minutes during the Fire Station discussion. It was report on a meeting that took place with the Town Administrator and Charlie Albano. Motion passed 2-0.

14. Adjournment

A motion was made and seconded to adjourn at 7:26 pm.

Board of Selectmen
David E. Hartman – Chairman
Clyde Carson
Allan N. Brown