



**Warner Board of Selectmen  
Meeting Minutes  
Wednesday, June 29, 2016  
APPROVED**

Selectman Carson opened the meeting at 3:45 pm.

In attendance: Selectman Clyde Carson - Chairman, Selectman Allan N. Brown, Selectman John Dabuliewicz, Town Administrator – Jim Bingham

Others present: Bill Chandler, Judy Newman-Rogers

**1. Custodian**

- A. The Town Administrator explained to the Board that Brittany Plaisted has been doing the custodial duties for the past 5 weeks under a work program which is a way to reimburse the town for town assistance. Brittany has finished her commitment and has demonstrated she does a good job and is interested getting the job for pay. The Town Administrator is recommending hiring Brittany at grade 1 step 4, \$11.64 per hour.

**Board Action**

Selectman Dabuliewicz moved to approve hiring Brittany Plaisted for \$11.64 per hour effective June 26, 2016. Chairman Carson seconded the motion, motion passed.

**2. Surveillance System at Police Department**

- A. Bill Chandler, Police Chief, reported that he has obtained another East Coast updated proposal. The difference between the two proposals he has obtained is one had a drastic difference in price because one company doesn't provide a hybrid system and the other does. A hybrid system allows the PD to use their existing equipment, dove tailed with new equipment under the same operating function. A bid was received from Capital in the amount of \$5,862.97 and from East Coast that amounts to almost \$13,000 for the same thing, Bill is recommending Capital.
- B. Chairman Carson asked Bill if his budget can sustain this expense. Bill said yes. The Town Administrator recommended to Bill to contact IT on the monitor's, IT may be able to obtain something even cheaper.

**Board Action**

Selectman Dabuliewicz moved to accept the Capital Alarm System proposal, and to talk to IT regarding better pricing for monitors not exceeding \$5,862.97. Selectman Brown seconded the motion, motion passed 3-0.

**3. Primex Membership Agreement**

Selectman Dabuliewicz moved to accept the offer of NH Public Risk Management Exchange in workers compensation and property liability program as outlined in the letter provided to us as part of a loss mitigation agreement that will be contractually bound by all the terms and conditions of Primex Risk Management pool membership during the term of this period. Selectman Brown seconded the motion, motion passed 3-0.

Selectman Dabuliewicz moved to accept the offer of the NH Public Risk Management Exchange to enter into its membership agreement as of the date of the adoption of this resolution and to be contractually bound to all the terms and conditions of Primex Risk Management Pool Membership during the term of membership. The coverage provided by Primex in any year of membership shall be then sent forth in the coverage document of Primex. Selectman Brown seconded the motion, motion passed 3-0.

**4. Odd Fellows Building - Lot Line Adjustment**

- A. The application was submitted into the Planning Board for the lot line adjustment between the School District and the town. The Planning Board will address this on July 11<sup>th</sup>.

**5. Meeting Schedule**

The July 19<sup>th</sup> Selectman's meeting has been changed to July 26<sup>th</sup>. The public hearings for accepting land from the School District will be held on July 12<sup>th</sup> and July 26<sup>th</sup>.

## **6. Wage Scale**

- A. The Town Administrator said the Board is waiting from him for a revised wage and step matrix. When he started working on that he realized when taking each step at an increase of 2.5% instead of 5%, by doing so you go from 11 steps to 22 steps. He has another idea he is trying to work with and will have that available for the Selectmen in the next week or so.

## **7. Roundabout**

Construction for the roundabout will begin by the end of July with and expected completion within 2 months. The construction should not be a factor in regards to the Fall Foliage Festival. A public hearing will need to be held for the Market Basket contribution towards the roundabout as well.

## **8. Personnel Policy**

- A. The Board reviewed the changes that have been made so far in the Personnel Policy.

## **9. Adjournment**

A motion was made and seconded to adjourn at 5:15 pm.

Board of Selectmen  
Clyde Carson - Chairman  
Allan N. Brown  
John Dabuliewicz

Recorder of the minutes: Mary Whalen