



**Warner Board of Selectmen
Work Session Meeting Minutes
Tuesday, September 20, 2016
APPROVED**

Selectman Carson opened the meeting at 4:00 pm.

In attendance: Selectman Clyde Carson - Chairman, Selectman Allan N. Brown, Jim Bingham – Town Administrator

Absent: Selectman John Dabuliewicz

Others present: John Leavitt, Marianne Howlett, Judy Newman-Rogers

1. Get Well Card

The Board signed a get well card for Water District Commissioner Peter Newman, Pete had a nasty fall and is recuperating nicely.

2. Signage at Roundabout

- A. Allan asked if there is a limit on how many signs we can put down at the roundabout. Clyde said he doesn't know if there's a limit, but, if we add a sign, he thinks it will be easier to change the wording rather than adding more signs. Allan said the state's concern is too many signs for motorists to digest.
- B. Clyde said the Main Street shops asked if there will be signage directing motorists to the downtown area and Clyde told them it did exist, they then asked if they could look at them. Clyde was able to get copies of the signage, their concern is that there is not enough signage directing to the downtown area. They made a couple of suggestions prompting this meeting. Clyde said the signs have not been made yet, so we have the ability to change the wording, if we do so, the cost of the signs could change. Judy asked where will the signs go. Allan said as you come off the interstate before you get to the roundabout. Jim said the state has no problem promoting the museums and attractions. The difficulty is how do we promote the retail establishments.
- C. Allan said the request is to change one of the signs to Warner Village Main St. Shops and Restaurants. He said that's a lot to put on a sign. Judy suggested using symbols. Allan recommended removing the sign for Rollins State Park because the state advertises that on the interstate. John Leavitt liked Judy's idea of using the symbol for restaurants. Both Jim and Allan are concerned that the symbols won't indicate there is a village a mile down the road. Marianne suggested adjusting the font to be able to add more. Allan said he is pretty sure there are state and federal guidelines about that.
- D. At this time the Board talked to Brian (identification was not provided) on the speaker phone. Clyde told Brian the Board is talking about changing the wording on the signs and the question is, is the font size specific. Brian said it's actually specified by the federal highway. Clyde asked Brian if there is a maximum font size. Brian said no, a bigger sign just costs more money. Allan asked if the Board could added another panel. Brian said yes, it will cost a little more, you pay by the square foot. Clyde asked Brian if he was able to contact William Rose from DOT, Brian said he left a voice mail. Brian said the sign is \$60 per square foot, if you make the sign a foot taller, it would cost another \$200. Allan said so basically each additional panel will cost another \$200. Brian said, that's a good rule to follow. Allan asked will the posts need to be changed? Brian said he will need to look at the detail, he's thinking the same posts can be used, it depends on what is added. Clyde said to Brian the Board is looking to add a panel to at least one sign and maybe a panel to the other. Clyde thanked Brian and ended the conference call.
- E. John Leavitt feels the Board should also concentrate on the signage on the highway, there will be new signs when the liquor store opens so the town can coordinate with the state at that time. Allan agreed.
- F. Jim and Allan talked about widening a panel to 10" that says Warner Village Shops & Restaurants, using three lines with larger font. Clyde wants it to read Warner Village Main St. Shops & Restaurants. So there will be one 8" panel that says Warner Village 1mile, then another 8" panel underneath Main St. Shops & Restaurants. Judy recommended the sign saying Shops – Restaurants – Museums and as you come further

into town a more decorative sign listing all that's in the village. She says just knowing what people say in the office, most people do not know Rollins Park is Mt. Kearsarge. Allan said we would also need permission to do that from the state.

- G. Clyde said he doesn't want to mess around too much with the state by adding more signage. He said adding a panel is easier to grasp at this time. The concern that was expressed to him by the state is they don't want individual businesses covered on the signs.
- H. Allan talked about adding the Jim Mitchell Community Park too. John Leavitt disagreed because it's a community park, he feels Rollins park should be better identified as Mt. Kearsarge for tourists. Clyde said but the Jim Mitchell Community Park advertises events in the state wide media. Allan said we can add two more panels, one for Mt. Kearsarge and the other for Jim Mitchell Community Park.
- I. To summarize what has been decided there will be one panel under Warner Village saying Main St. Shops & Restaurants. And under Warner attractions there will be Mt. Kearsarge and mileage, Jim Mitchell Community Park and mileage and Rollins State Park with mileage. Allan said the order of the attractions should be based on the mileage. Jim will send this information on to Brian.

3. Bids – Conceptual Design for the Fire Station

- A. 13 firms attended the site visit and the town has received 9 proposals. The Fire Station Building Review Committee will review the bids at their next meeting on Wednesday, September 21st. John asked if the conceptual is just for the exterior of the building and the landscaping? Allan said to position the building on the site, driveways, how the building would look and schematic of the floor plan. The architect will work with the FSBRC as well.
- B.

SMP Architecture	\$19,500
Wiemann Lamphere	\$26,300
Samyn-D'Elia	\$24,700
Corzilius Matuszewski Krause	\$17,000
Bonin	\$38,000
Port One	\$8,250
Gossens Bachman	\$27,500
Warrenstreet	\$5,500
Cowan Goudreau	\$18,500

4. Audit

- A. Jim presented the auditor's presentation of 2015 budget and actual expenses (MS-535). The auditor has gone through and signed it, Jim went through it with the auditor to verify the numbers they were coming up with. It has also been reviewed by the Bookkeeper. At this time a signature is needed by the Board. This document is needed to set the tax rate and will be sent to the Department of Revenue Administration.

5. Adjournment

A motion was made and seconded to adjourn at 5:01 pm.

Board of Selectmen
Clyde Carson
Allan N. Brown
John Dabuliewicz

Recorder of the minutes: Mary Whalen