



**Warner Board of Selectmen  
Work Session Meeting Minutes  
Tuesday, September 27, 2016  
APPROVED**

Selectman Carson opened the meeting at 3:30 pm.

In attendance: Selectman Clyde Carson - Chairman, Selectman Allan N. Brown, Selectman John Dabuliewicz, Jim Bingham – Town Administrator

Others present: Rebecca Courser, Barbara Annis, Ed Mical, John Leavitt, Bob Irving, Roy Morrison, Jim McLaughlin, Judy Newman-Rogers, Ed Raymond

**1. Boston Post Cane**

A. Rebecca Courser is before the Selectman to report the next Boston Post Cane holder is Joyce Good. Rebecca will contact the family and will get back to the Selectmen on the details.

**2. Emergency Operation Plan**

A. Emergency Management Director, Ed Mical, said an exercise was completed yesterday where a number of items have been identified to work on. Ed said once the EOP is approved he can apply for the Emergency Management Performance Grant that is geared towards equipment that will outfit the Emergency Operation Center, this grant period ends in September 2017.

B. Jim said the table top exercise yesterday made it very clear there is more work to do in terms of establishing another layer of standard operating procedures and organizational tasks which will require Ed to put in additional hours. Jim suggested Ed come back before the Board with the plans he feels need to be dealt with this year with the possible needed hours and the Board should also consider what Ed's annual stipend is with the additional work in mind. Jim said in 2017 and forward he would like to work with Ed not only on the budget but to look at Ed's stipend.

C. Allan asked what was the consensus of everyone after yesterday's exercise. Ed said the people from the state didn't say, but we handled what the state gave us. He said communication and notification are always an issue and anything done to make that better will be a definite improvement.

**Board Action**

Selectman Dabuliewicz moved to adopt the plan recommended by the Emergency Management Organization as outlined in the revised plan as the Town of Warner Emergency Operation Plan, this plan becomes effective upon the signature of the Board of Selectmen. It supersedes all previous Town of Warner Emergency Operation Plans. Furthermore all individuals, departments and organizations with responsibilities outlined in this plan shall read and understand their responsibilities as outlined and they shall commit to training, exercises and planned maintenance efforts to support this plan. Selectman Brown seconded the motion, motion passed 3-0.

D. The Board thanked Ed for his efforts. Ed said it was a group effort, there was a lot of input from everyone on the Committee. John Leavitt said one of the things that was said yesterday during the exercise is it's not IF we ever use it, it's WHEN, and are we going to be prepared for it. It's just a matter of time before something happens.

**3. Odd Fellows Building**

A. Bob Irving and Roy Morrison met with the Board and provided an update. Roy said he met with Mike Tardiff from the NH Central Regional Planning Commission and proposes a meeting be scheduled in the near future between Mike, Bob, Roy and the Board to discuss a developing plan for the Odd Fellows Building. It has been learned that residential use will not generate enough cash to pay for the financing. Roy wants to look into the commercial benefits.

B. Clyde asked if CATCH was still involved. Roy said CATCH decided the building is not large enough for them.

- C. Jim asked if CATCH is off the table, who is available to go for funding, it's clear the cost to rehab the building is close to \$2million. Bob said there's been a lot of dead ends. Roy said all the basic funding routes are still open such as Community Development Block Grants, Rural Development and Tax Credit programs are applicable to this. The problem we are running into is the economics for subsidized housing is not favorable. The grants would need to cover for \$1million and rest would be financed.
- D. Martha said the last time Bob and Roy was here they were supposed to be applying for a grant and if it didn't go through that was going to be the end of it, and if it did go through there was also another grant they were going to apply for. Martha asked them if they applied for those grants. Roy said no, the CDBG people said they wouldn't give us a grant to upgrade the study and CATCH said they weren't interested in the size of the building. Bob said there has been a lot of dead ends and the choice now is to try to find some way to keep the building standing or you can bulldoze it. Bob said we are still looking for possibilities.
- E. Jim recommended to Bob and Roy creating a basic first step exercise of a profit and loss statement using the square footage rate for commercial properties in this region. This will help to know if the figures you're thinking about make sense. Bob said we are looking for that help from CNHRPC. Roy said he could figure Jim's recommendation out. Jim also said he was surprised Bob and Roy hasn't reached out to a number of agencies that could put in partial grants, such as the Division of Historic Resources, Preservation Alliance, from the historical perspective. Roy said that is a good point and that's what they want to get out of the meeting with CNHRPC.
- F. Rebecca asked where are we at with the option between Bob and the town. Jim said the option ends at the end of September. She asked if the option will be renewed. Jim said the Board needs to have that discussion, right now the Board wanted to find out what Bob and Roy have achieved so far with respect in developing a funding plan. Rebecca said CATCH has rejected this project before. Jim said no one contacted him from CATCH to even look at the building. Roy said CATCH liked the building, they just didn't want to do it. Rebecca said she thinks we are spinning our wheels, and she feels the town needs to start looking at tearing it down. Even with the parking issue being resolved, the problem is it's too small, it's hard to get the rents that are needed to rehabilitate the building. Rebecca said when she was on the Committee they looked at everything, and the amount of rent that needs to be charged doesn't bare in this market to pay the mortgage. The building has things hanging off of it, it looks horrible, it's been broken into recently, it's a detriment and needs to go. Jim said the town first needs to remove the contaminates in the building, an estimate has been obtained for total dismantling that is contingent upon further testing for toxicity characterization process in terms of finding the bench mark for lead contamination in the structure and the town does have another interested contractor, the Board wanted to meet with Bob and Roy to find out their progress on definitive funding.
- G. Jim McLaughlin said he understands this has been a long process, there has been a lot of people that looked at the building and he appreciates Bob and Roy's efforts, but he thinks, if someone is interested in the building who doesn't need grants to make the rehab happen, it may take a long to time to achieve the results, but Jim urges the Selectmen to end the option with Bob and Roy and entertain the next interested contractor. Allan said to Jim M. you don't think it's worth trying Mike Tardiff? Clyde said his question is, can we pursue both at this point. Roy said what he thinks will come out of CNHRPC is a plan, and if there is no plan then that avenue won't work. Allan asked Roy if Mike Tardiff will be able to tell us, yes this is feasible or not. Roy said Mike has already said it's feasible, this is what they work on, he thinks it can be done. Rebecca said we have met with Mike Tardiff. Clyde said he's wondering if the contractor could work with Mike as well. Jim said he can talk to Mike Tardiff and give him some more information about the building and then Mike can decide whether it warrants a meeting. Martha feels everyone involved should meet with Mike Tardiff so everyone is on the same page, then Rob and Roy can decide if they want to continue before the end of this year so a decision is made in the budget. Bob said if there's a contractor that has the means to do it, get him started next week.
- H. Bob said he had a thought, if nothing happens right now, it may be possible with the use of tax funding to get enough money from local businesses to replace the foundation. Once that is done the building is stable. John doesn't want to see this keep dragging on. Jim will first talk to Mike Tardiff about his thoughts on a meeting and will get back to the Board, Bob and Roy.

- I. Judy asked if the proposed contractor is interested in buying the building from the town and then renovating it? Jim said yes, the contractor has expressed out-right ownership, if this moves forward the Board will establish bench marks for the contractor so the building doesn't remain as an eye soar. Allan said don't expect a lot of money from this building for what we sell it for, he will be glad to get the building rehabilitated. John Leavitt said sell it for \$1, once the contractor owns it can he tear it down and build a new building? Allan said that may be an option, it won't be known until the building is jacked up, but the contractor is extremely interested in saving the building. Martha said she agrees selling the building for \$1, and if there are abatements involved the bench marks need to be met. Allan said the bench marks need to be realistic as well. Clyde suggested meeting with the contractor, after which future meetings will be arranged and we will keep Roy and Bob informed.
- J. Martha asked the Board if they are going to make a motion to not renew the option agreement with Bob and Roy. Clyde said he doesn't think the Board needs to. Jim said the agreement expires at the end of this week.

#### **4. Consent Agenda**

Selectman Brown moved to approve the Consent Agenda for September 27, 2016:

1. Veteran's Exemption for Map 16 Lot 26 (previously signed)
2. Veteran's Exemption for Map 29 Lot 16
3. Permission for a 50/50 raffle

Selectman Dabuliewicz seconded the motion, motion passed 3-0.

#### **5. Manifest**

Selectman Dabuliewicz moved to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll check numbers 4342-4355 in the amount of \$31,810.62 (including 20 direct deposits) and Accounts Payable check numbers 52752-52794 in the amount of \$156,506.04. Selectman Brown seconded the motion, motion passed 3-0.

#### **6. Public Hearing – Air Packs**

Chairman Carson opened the public hearing at 7:02 pm

Chairman Carson read the following from a script:

I now open this public hearing for public input per RSA31:95-B which authorizes the Board of Selectmen to apply for, accept and expend unanticipated grant money from a state, federal or other governmental unit or private source without further action by the Town Meeting. The adoption of the provisions of the RSA was voted on at the 2002 annual Town Meeting. Chairman Carson called on Fire Chief, Ed Raymond to provide the details of this grant application after which the report of the Board will hear public comments regarding this grant.

Ed Raymond explained the grant amount awarded to the town is \$138,179.00 and with our share of \$6,908 brings the total to about \$145,000.00. Ed said the grant amount does not allow for face fitting. Clyde asked if this is something the department can borrow or rent? Ed said yes. Also, the RIT Pack was not included in the awarded amount, it's a rescue pack that is on a scene with a team of men sitting and waiting, this pack is a special design unit, the department has a second hand one which will get the department by. But, after talking to the salesman at SBA, he said the grant can be messaged and the department may end up with a new RIT Pack. Ed said he asked the person who wrote the grant for us if there's a reason why we missed that. Ed said she has a call into the grant people to find out why.

Jim Bingham: What was the original amount the department applied for.

Ed Raymond: With out our share, \$144K.

Jim: Your department has bought some air packs, and we were going to put more money away in case the grant was not approved. What was the cost for the grant consultant.

Ed: That's all paid for, she has written 3 other grants, I wanna say \$3,000 total.

Jim: Is most of her fee covered under the grant amount. Then the town pays a certain percentage. What is the percentage we share with that grant.

Ed: Yes, and I don't know the percentage. I need to read it fully.

John: What's going to be the source, is it \$6,000 the town has to pay?

Ed: No, that's the number for the CIP to begin replacing the equipment.

Allan: What is the \$6,900 for.

Ed: That's our portion.

Clyde: When this is done will you have enough apparatus for each member.

Ed: This grant will replace every single SCBA that we have and be right up to date. We'll have 5 that are a year older than the new ones, we can get in on a program so we can look at those so when the time comes to replace them, we will replace 4 or 5 at a time.

John: How many will you get.

Ed: 22

John: And you already have 5 new ones.

Ed: Yes

Allan: So, you're going to set up, stagger them.

Ed: Exactly, the same way we started replacing turn-out gear. I would like to keep the CIP intact and draw from that because the new tanks are 4,500 PSI, the ones we have now are 2,216 PSI, so it's more than doubled what we have. So in doing that our compressor is up to date, we only have 2 cascade system tanks to fill these, we should start building onto the cascade system because of the amount of volume we are going to have.

Jim: Ed how often are the SCBA's used.

Ed: Every time a truck rolls, they have them on, they may not be used though.

Jim: Is there an instance where you can see all 22 being used at one fire?

Ed: Yes, they may not be used by our department either, they may be used by somebody else coming in for mutual aid too.

With no further questions from the Board, Clyde opened the hearing up to public comments.

John Leavitt: Is there a time frame that the grant has to be expended.

Ed: We have a year to spend that.

John: On what they approved, so don't you have to buy all the SCBA's in the first year?

Ed: Yes, from a year from now.

John: What are we talking about replacing 5 a year.

Ed: When we applied for this grant 3 years ago, I applied to CIP in case I didn't get the grant. Last year we replaced 5 from the capital reserve piggy backing on the Capital Area Mutual Aid System buying power which helped drive the cost down.

John Leavitt: You just talked about staggering the purchase, I thought you were staggering over years.

John Dabuliewicz: Just the replacements.

Ed: With each one of these packs comes a spare tank as well. One pack comes with two tanks.

Ed Mical: I would like to congratulate Eddy and the people working on that. I know the time they have put into it and their persistence. Like Eddy said it's the third year, it's paying off big time for the town. As a follow up, I know the town has received other grants before. I think it's a 90% federal share and 10% from the local share.

Clyde closed the public part of the hearing.

Jim reminded the Fire Department when they apply for a grant, you should notify the Selectman's office because there was a bit of scrambling because it was going through SAM.GOV and they had the wrong information. Most federal grants don't look at the Fire Department as the recipient, they look at the town as a recipient. Coordination is needed to make sure the correct information is provided. Ed thanked Jim for the work he put in as well.

### **Board Action**

Chairman Carson moved the Selectmen accept the grant from the Fire Fighters Assistance Grant Program for breathing apparatus and other equipment in the amount of \$138,179. Selectman Dabuliewicz seconded the motion. Martha said include in that motion to expend it also. Chairman Carson and to expend it. Selectman Brown seconded the motion. All were in favor, the motion passed 3-0.

Jim asked Ed is this a reimbursement grant? Ed said he would find out.

### **7. On-Going Projects**

Town Hall Front Lawn: On hold, but the spruce tree will be removed.

Odd Fellows Building: Jim read the update from his 09/27/16 Town Administrator's report. Allan said he will make sure the concrete building is removed before the festival. Martha said a screen on the bottom of the building needs to be fixed. Jim said that has already been reported. John Leavitt asked if some of the embankment supposed to be removed as well? Allan said in the future, a telephone pole needs to be removed as well. Once the concrete

building is removed the area will be twice as deep as it is now. Ed Mical asked how much of the upper parking lot belongs to the town now. Allan said up to the front of the cement block building.

Roundabout: Clyde reported the curbing will be installed this week except for the outer perimeter, concrete will be poured first and the sidewalks will be paved as well. Barbara Annis asked the Board to not overspend on the landscaping. She said there will be a lot of comments if it is overspent. Allan said we talked about that this morning and the budget is on track. There may be a change order for the sewer line break and there is potential refund back to the town for culvert piping. There is two more blue signs being added for \$200 each. Clyde said he heard there are people going through the roundabout at night aiming for the barrels and if they do that when the curbing is there it could add to the cost and delay the project. We need to spread the word that we don't want that happening. Allan said we need police patrol tonight while the concrete cures. Judy said she read in the minutes that there was an increase in the curbing. Clyde said that cost will probably be off-set. John Leavitt said he witnessed a driver coming out of Evans on the right hand exit waiting to make a left hand turn to get on the roundabout. Allan said there are signs directing the traffic. The Board has received a lot of compliments about the roundabout. Martha asked would it be wise to have police detail all night while the concrete cures?

Economic Development Advisory Committee: Clyde reported that DRED provided some ideas on what the strengths of Warner are and what the town should consider and how to develop economic zones which enables a developer to receive a tax credit. Clyde said it's something the Board should consider.

Fire Department: Allan said the Fire Station Building Review Committee has 9 packages of architectural proposals to read, the goal is to make a proposal to the Selectmen in October.

Personnel Policy: John said he hasn't gotten back to it yet.

Wage Study/Employee Compensation Plan: A work session is scheduled to work on the salary budget for 2017. Allan said the town's cost for retirement increased by 3%, he asked if this effects the employees. John said the employees still pay their portion of 7% that was established a couple of years back. John said in the article about the increase it says the Legislature chose not to have realistic rates paid by the employers for about 16 years, so now because of the funding short fall, it's on the employers now to catch up. Jim said this increase for the town doesn't kick in until July 2017.

## **8. Fire Station Property Survey**

A. Allan obtained four quotes for the surveying work and he feels the quote submitted by Dombroski is the most negotiable.

### **Board Action**

Chairman Carson moved to accept the bid for surveying work at the proposed Fire Station site from Tom Dombroski not to exceed \$4,500. Selectman Brown seconded the motion, motion passed 3-0.

B. Clyde asked what is going on with the geotechnical survey. Allan said the geotechnical survey won't be needed for another month. He said it does need to be done before the ground freezes, but he doesn't want to it before we have an architect, Allan wants to know where the building is going to go and what they need to have tested. Allan said the quotes that he obtained are from May, he may need to update the quotes.

C. Ed Mical said during one of the Fire Station Building Review Committee meetings it was talked about qualifying for Emergency Management Grant funding for the Emergency Operation Center. Ed said with the new construction we need to start working with the state. Ed said he has touched base with the state on that and will try to follow-up and keep everyone informed. The grant would be for furnishing the EOC and maybe part of the kitchen and training room.

## **9. Town Administrator's Reported**

Covered Bridge on Newmarket Street: Chief Chandler is continuing to pursue resolution to this incident in terms of restitution for the damages.

32 Waterloo Street State DOT Property: The environmental assessment draft report of the former DOT maintenance shed property at 32 Waterloo Street is complete and a copy can be viewed at the Selectmen's Office. Jim said the land is still owned by the state, the results will be submitted to the Department of Transportation who will decide how they want to deal with the land. Generally speaking the lot is clean, there is some asbestos in the building material in the two buildings. Also, using ground penetrating radar, no buried drums were found.

Old Graded School: I sent an email to Stacey Dillon, the last chair of the Board of Directors of the Warner Cooperative Preschool, requesting that she contact me by the end of September to give us a status report on whether the program will open this fall. Erin Reed, manager of the CAP program in Warner, is asking the Board of Selectmen if she can move her offices from the first floor to the space held by the preschool. The preschool space provides better access for handicap clients, better storage and distribution of food supplies for the food pantry and provides more privacy for Erin and her staff when meeting with families. If the preschool does not continue, we will need to develop a plan to have the supplies and furniture presently in the room removed. Clyde said he told CAP the Board will come over and see what CAP wants to do first hand.

Odd Fellows Building: ENPRO services, LLC, an NRC-owned Company, will be performing the removal of the lead contaminated soil at the Odd Fellows Building. The work is scheduled for the week of October 17 to avoid interfering with Fall Foliage Festival activities. It was reported on Wednesday, Sept. 14 that someone had broken the lock on the back door of the building. Officer Ben Tokarz and I inspected the building and did not see any evidence of further damage or vandalism. The building has been secured with a new lock. To insure the safety of Festival attendees, Tim Allen will cordon off the building with orange safety tape and the DPW crew will make sure the windows are boarded up and any material hanging from the building is removed.

DPW: The Grader has been delivered. Front coupler work on the grader, which will allow for attachments will be completed in November. The parts had to be back ordered. Simonds work done all except removal of old storage shed. Spruce tree to be removed at Town Hall on Friday weather permitting. Replacing a handful of culvert pipes and road grading this week and last.

Pillsbury Free Library: The NH Library Trustees Association has named Nancy Ladd as Library Director of the Year. This is a well-deserved honor for Nancy. A reception will be held on Saturday, November 12 at 2 pm to recognize Nancy for all she has done for the Library.

### **10. Request to Unmerge**

A. Assessing Clerk, Martha Mical, explained the request to un-merge is valid. There is no evidence on record that the lots were merged, the properties have 2 deeds as well. Martha said one way this happened is the owner requested one tax bill and the Selectman said OK. Another way is when the tax maps were made the Selectmen didn't want to pay the \$5 for each new line to be put on the maps so if you owned two lots next to each other you received one tax bill. Allan said he had 5 pieces of property that was done to, and it cost him thousands to fix it. John said he looked up RSA674:39aa and they did extend the ending date to 2021.

### **Board Action**

Selectman Dabuliewicz moved to approve the un-merge request from William and Kimberley Morgan. Selectman Brown seconded the motion. Chairman Carson said this is for property located at Map 15 Lot 42. All were in favor, the motion passed 3-0.

### **11. Assessing Contract**

A. Martha said she had sent a copy of the Assessing Contract in advance to the Board. She said the only change's from last year's contract is the per hour went from \$60 to \$65 and the per piece went from \$25 to \$30 each. These increases does not include if the Assessor goes to the Board of Land and Tax Appeals and it is not included in the contract amount of \$12K. Martha said we have never budgeted for the entire \$12K in the past because she has been doing some of the things, but, the days are coming when she won't be there so she thought it was time to start, even though she has no intention of leaving, it's time to start putting the full amount in the budget.

### **Board Action**

Chairman Carson moved to approve the annual 2017 assessing contract with M and N Assessing Services LLC. The cost not to exceed \$12K. Selectman Brown seconded the motion, motion passed 3-0.

## **12. Map 29 Lot 001**

- A. Jim explained that Rhonda Rood came to see him with a new listing agreement for Map 29 Lot 001. The real estate firm has changed from Country House to Coldwell Banker Lifestyle so the listing agreement needs to be updated, the original agreement was due to expire on November 9, 2016. Rhonda also suggested the Board of Selectmen reevaluate the asking price to somewhere in the mid 60's. Jim said the directive from Town Meeting needs to be reviewed again before making any decision. Allan wants to hear from Rhonda too.

## **13. Energy Policy**

- A. Clyde said the Energy Policy has been posted on the website and no public comments were received. He asked the Board if they want to adopt the policy. Allan said this was brought up the other night at the Fire Station Building Review Committee meeting on how we were going to request the architects to design energy efficiency. Jim said the policy is a pretty general policy and he asked if the Board wanted to add anything further to it in terms of the town's position. John read the policy into the record as follows:

### **ENERGY USE POLICY**

The Town of Warner is committed to sustainable operating practices, which include decreasing the Town's carbon footprint through the application of energy conservation measures, renewable energy technologies, and utilization of products from sustainable sources.

It will be the policy of the Town that Town officials and employees will take this goal into consideration as part of all decision making.

The Warner Board of Selectmen will review this policy at a minimum every 24 months and identify specific measures that should be taken to support this policy.

- B. Jim suggested adding a clause that says "where feasible", because the commitment needs to be balanced with what would be economically viable. Clyde said the Energy Committee talked about that and they felt that was covered by saying "take this goal into consideration as part of all decision making." The Energy Committee felt they would like to stay with that. Allan said this was discussed in some of the architect proposals and there is the Leadership in Energy and Environmental Design (LEED Certification) that can be expensive, you can still build energy efficient without the certification and the policy sounds like that's what it's saying. John asked Jim where he would insert what he is suggesting. Jim said he wanted to make sure the policy didn't oblige the Selectmen to meet that goal irrespective of the cost factors. Clyde said the earlier version was much stronger, this policy has been negotiated by the Energy Committee.

### **Board Action**

Selectman Brown moved to adopt the Energy Use Policy as presented on September 27, 2016. Selectman Dabuliewicz seconded motion, motion passed 3-0.

- C. Martha commented to the Board that one of the things the Board can do is shut off all the lights in the Town Hall at night. She said when she comes in at 6:00 am she shuts off 6 lights every single day. Jim said we will get the word out.

## **14. Meeting Minutes**

Selectman Brown moved to approve meeting minutes for September 6, 2016 minutes for public and nonpublic. Selectman Dabuliewicz seconded the motion, motion passed 3-0. Clyde asked for the September 14 minutes to be tabled until the next meeting.

## **15. Selectman's Other Business**

- A. Allan reported that Parks & Rec is putting together their budget.
- B. Clyde reported there was an open house and ribbon cutting for the solar array this past Saturday down at the Precinct. The solar array is producing 25% above what was advertised. He said it was also the kick off for getting ready to present the solar array for the Transfer Station. He said contact was started with the agencies that provide grants and funding. The application needs to be resubmitted to the PUC and

EverSource. There will be an informational table during the festival and the election and there will be informational sessions arranged closer to Town Meeting.

- C. Clyde reported he attended the ground breaking for the State Liquor Store last Friday. Construction will be starting after a building permit is granted. The plan is to open in time for Memorial Day.
- D. Jim said an attorney representing Mike Amaral sent a letter regarding the skeet shooting on Gould Road. A discussion needs to take place as to what direction the Board wants to take to respond to it. The Board will have further discussion on October 11.

### **16. Public Comments**

- A. John Leavitt asked if there was any information on how many people have signed up for the alert system through the website? Jim said he can find that out. John is expecting the number to be low, he said there was a discussion at a meeting about becoming more proactive in getting people to sign up. He thinks it's important for the town to make a conservative effort to get people into this system. It was discussed to set up a table at Town Meeting/Election where someone could register people on a laptop. Ed Mical said that is not through the town it's through the state. John said it's incumbent upon the town to try to get people to sign up. Jim said his wife receives alerts from nixel in Goffstown. Ed Mical said that must be something Goffstown does. Ed said the state utilizes Code Red, you can sign up for different alerts. The town has Warner Alerts which is seldom used. The main problem is getting people to sign up for the alerts that are available. Ed said he has been talking with the Town Clerk and the Library to see what can be done to get more people to sign up for NH Alerts.

### **17. Nonpublic**

Chairman Carson moved to go into nonpublic session under RSA 91-A:3 II (c), reputation. Motion was seconded by Selectman Brown. A roll call vote was taken: Selectman Carson – yes, Selectman Brown – yes, Selectman Dabuliewicz – yes.

In attendance: Allan N. Brown, Clyde Carson, John Dabuliewicz, Town Administrator Jim Bingham

Chairman Carson moved to come out of nonpublic. Selectman Brown seconded. A roll call vote was taken: Selectman Dabuliewicz – yes, Selectman Brown – yes, Selectman Carson – yes.

### **18. Seal and Restrict**

Selectman Brown moved to seal the September 17 nonpublic minutes for 1-year under RSA 91-A:3 II (c) reputation. Selectman Brown seconded the motion. All were in favor the motion passed 3-0.

### **19. Tax Deeding**

#### **Board Action**

Chairman Carson moved that the town deeds the following properties:

- Map 19 Lot 37
- Map 32 Lot 15
- Map 16 Lot 55

Selectman Brown seconded the motion, Allan said the Tax Collector asked the Board notify the owners saying the town took the deeds. Motion passed 3-0.

### **20. Adjournment**

A motion was made and seconded to adjourn at 9:25 pm.

Board of Selectmen  
Clyde Carson  
Allan N. Brown  
John Dabuliewicz

Recorder of the minutes: Mary Whalen