



# Warner Board of Selectmen

## Meeting Minutes Wednesday, July 5, 2017 APPROVED

Chairman Dabuliewicz opened the meeting at 10:07 am

Attendance: Selectman John Dabuliewicz – Chairman, Selectman Clyde Carson, Selectman Kimberley Edelman and Town Administrator – Jim Bingham

Others present: None

### **1. Manifest**

Selectman Edelman to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll check numbers 4835-4851 in the amount of \$34,475.83 (including 23 direct deposits) and Accounts Payable check numbers 53868-53922 in the amount of \$358,664.20 (includes a check to KRSD in the amount of \$224,781.34). Selectman Carson seconded the motion, motion passed 3-0.

### **2. Consent Agenda**

Selectman Carson moved to approve the Consent Agenda for July 5, 2017:

1. Veteran's Exemption for Map 32 Lot 32 (previously signed)
2. Building Permits for: Map 14 Lot 007 – Aubuchon Hardware addition

Selectman Edelman seconded the motion, motion passed 3-0.

### **3. PA-28 Inventory of Taxable Property Form for 2018**

Chairman Dabuliewicz moved to decline to do the PA-28 form as has been done in the past. Selectman Carson seconded the motion, motion passed 3-0.

### **4. Northeast Catholic College – Road Grading**

- A. Clyde said this came to him last year with a prior Board which said it would be agreeable since the College is an emergency back-up site with the town and that the town would do some in-kind grading of the driveway at the College. The College is trying to arrange this with the Public Works Department but the DPW wants to confirm that is still the case with the Board before he does anything. John asked when did we do that? Clyde said he didn't know the exact date, we did it at a Selectman's meeting where everyone said sure, fine let's do it. John asked if it was before he was a Selectman? Clyde said no, John was on the Board.
- B. Jim asked Clyde who will be working with the DPW at the College. Clyde said John Klucenec, and he already has it figured out with the DPW. Clyde said the DPW just wants to make sure it's okay with the Selectmen. John said it's okay with him. Jim said the DPW talked with him a couple of weeks ago about his concerns on grading the College driveway. Jim recommended a motion by the Board because the town is taking public equipment on private land. Clyde said there was a motion last year but he doesn't know when. John said the Board can reaffirm the motion. Kimberley asked if the town maintains a private road, doesn't it now become a public road? Jim said it's a private driveway and ideally you would want the agreement set in writing like we did with Schoodacs Coffee House. The DPW's concern is not having this agreement in writing. Kimberley asked if this will include snow plowing as well. Jim said he doesn't know, that's why he encourages a written agreement. The Board agreed to have a written agreement with the College, Jim will contact John Klucenec at the College. Kimberley asked who has been doing the grading for the College. Clyde said the road has never been graded.
- C. Jim said as the back-up emergency site, is it a warming shelter? Kimberley recommended to look to see if the facility is listed in the Emergency Operation Plan and if not it should be added.

**4. Nonpublic Session**

Chairman Dabuliewicz moved to go into nonpublic session at 10:20 am under RSA 91-A:3 II (d) acquisition/sale of personal or real property. Selectman Carson seconded the motion. Roll call vote was taken: Selectman Carson – yes, Selectman Edelman – yes, Selectman Dabuliewicz – yes.

Present: Selectman John Dabuliewicz – Chairman, Selectman Clyde Carson, Selectman Kimberley Edelman, Jim Bingham - Town Administrator and Nate Burrington who was called to join the meeting.

Chairman Dabuliewicz moved to come out of nonpublic session 11:00 am. Selectman Edelman seconded the motion. Roll call vote was taken: Selectman Dabuliewicz – yes, Selectman Edelman – yes, Selectman Carson – left the meeting.

**5. Seal and Restrict**

Chairman Dabuliewicz moved to seal the July 5 nonpublic minutes for 1-year under RSA 91-A:3 II (d) acquisition/sale of personal or real property. Selectman Edelman seconded the motion. All were in favor the motion passed 2-0.

**6. Adjournment**

Meeting adjourned at 11:00 am.

Board of Selectmen

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John Dabuliewicz – Chairman

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Clyde Carson

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Kimberley Edelman

Recorder of the minutes: Mary Whalen