



# Warner Board of Selectmen

## Meeting Minutes Tuesday, July 18, 2017 UNAPPROVED

Chairman Dabuliewicz opened the meeting at 6:00 pm

Attendance: Selectman John Dabuliewicz – Chairman, Selectman Clyde Carson, Selectman Kimberley Edelman and Town Administrator – Jim Bingham

Others present: Martha Mical, Ray Martin, Ed Mical, Barbara Annis, Ginger Marsh, Judy Newman-Rogers, Ken Cogswell, John Leavitt, Natalie Wells

### **1. Fall Foliage Festival – Parking ROW**

A. The recorder began recording at this in the meeting with Ray Martin, President on the Board of Director's for the Fall Foliage Festival. Ray Martin met with the Board about the town's contribution towards the parking area behind Foothills. Ray said article 22 was passed at Town Meeting to provide \$20K to Fall Foliage Festival so they can, in turn, pay Weaver Bros. for their work on the parking area. Ray said the Festival has already paid \$4,800, and Ray is asking the Board to release the \$20K. Jim said Weaver Bros. gave a 4 year term to be paid back, and based on cash flow, Jim asked Ray if the town could pay \$10K in July and \$10K in December. Ray said he is not highly in favor of that, but if it's that critical, he will accept Jim's offer. Ray said after Weaver Bros. is paid the \$20K there will be a \$11K balance which is the cost for hooking up the drainage from the school that was never completed when the school addition was built. Ray also noted that Weaver Bros. provided a 10% discount as well. Clyde would like to see the entire \$20K paid in July if it doesn't effect the cash flow. Jim also informed the Board there is a cash flow issue coming up, the school payment in July is around \$900K and another \$800K in August. After August the payments begin to decrease in the amount owed. October and November are tough months to come up with \$400K school payments on top of payroll and accounts payable's, that is why he is suggesting the split payments. Ed Mical asked is the town adding money to the capital reserve funds at this time frame? Jim said we are, there is a couple capital reserves that need the funding, one is the Library, the other the Police Department, other capital reserves that were voted to fund will be fulfilled in December.

### **Board Action**

Selectman Carson moved to authorize the \$20K for the Fall Foliage Festival. Selectman Carson said it's just like any other bill, we pay our bills, we pay them on time. No second.

Selectman Edelman moved to pay \$10K now and \$10K later in this year. Chairman Dabuliewicz seconded the motion. Motion passed 2-1. Jim added if we find the town can cut the second check in October ,it will be cut.

### **2. Fall Foliage Festival – Beer Tent**

A. Ray Martin informed the Selectmen that the Fall Foliage Festival will have a beer tent situated in the Telephone Museum parking lot. In order to have the beer tent the Liquor Commission requires the vendor to obtain a letter from the Selectmen providing their approval. The Fall Foliage Festival gains a rental fee in the amount of \$1,100. Ray has spoken with the Police Chief who feels no extra detail will be needed. Kimberley personally is against encouraging alcohol at an event were people have to drive home. Ray said there will probably be a limit on the consumption. John asked why did the Fall Foliage Festival decide to have a beer tent. Ray said because the revenue from the festival has plateaued but the expenses for the Festival are increasing. If the beer tent works really well the festival may consider a percentage of the sales the next time. The festival has a revenue problem, 20 years ago, the bus shuttle cost \$800, it's now \$2,300. The police detail use to be \$3,000, now it's \$9,000. John asked Ray if he thinks the festival needs that much police protection? John doesn't, he often wondered why there are so many officers. Ray said the

festival are having current discussions to try to reduce that cost. Martha Mical added the festival may not have had beer before but it had strippers. Ginger Marsh said they are getting more beer at Mitchell Park on Friday and Saturday nights than they will get in the beer tent. Ray said the best reason is to add something else to the festival is to bring in more revenue because the festival is at the break even point.

### **Action Item**

Ray will return to the Board with the proper documentation needed for the beer tent.

### **3. Update on Projects**

A. Solar Array – Clyde reported there is a delay in the racking construction won't begin until August. Clyde will be meeting with the Director of Public Works and Neil Nevins to talk about landscaping at the site. Kimberley asked Clyde if there will be an educational kiosk? Clyde said yes, that comes with the signs too, the idea is to promote the educational aspect of the array.

B. Town Hall Corrective Action Plan – Jim reported the town received a quote for treating the draperies with flame retardant. The quote is in the amount of \$2,545.00. Jim is asking the Board to accept this sole quote, other sources were researched and it was found the other sources are located in New York. The draperies need to be treated every 5 years and there is no record of treatment since the installation of the draperies back in 1990. John asked if there are any other bids on the sprinkler system. Jim said there were 2 quotes, he hasn't obtained a third quote because he asked the second vendor to reply to Jim about doing a design to see what water pressure level is needed. The size of water line needs to be determined for the sprinkler system, 6" or 4". JLK Electric will be coming back in tomorrow to revise his quote. Clyde asked which items have been completed. Jim said the storage areas have been cleaned up, alarms upgraded and panic paddles and bars have been added to the doors that needed them. The electric work for the EXIT signs and outlets as well as the treatment of the curtains is being worked out. The fire suppression system for the stove will cost about \$2,500. Clyde asked where these items are being paid from. Jim said from Town Hall Maintenance and the Town Hall Capital Reserve.

### **Board Action**

Selectman Carson moved to accept the quote from Soot Busters in the amount of \$2,545.00 to treat the draperies paid from the Town Hall Capital Reserve Fund. Selectman Edelman seconded the motion, motion passed unanimously.

C. Economic Development Committee – Clyde said there are 4 interested candidates that want to be part of the EDC, and the terms were established at the last EDC meeting. Clyde said **after the candidates meet with the EDC he will return to the Board with the staggered terms.** Clyde said there was a proposal from the Planning Board for software that would allow property searches, the EDC sees this software as a valuable tool and would like to also see the software presented in the CIP this year.

D. Job & Wage Analysis – Jim reported the town survey's have been mailed. The employee questionnaire will be sent to the Board for review/changes.

E. New Fire Station Site – Kimberley said the North Branch contract needs to be signed. The Fire Station Building Review Committee made two decisions, the envelope of building was decided and the apparatus bay will be open span. The FSBRC is meeting tomorrow night to discuss the idea of adding a planning consultant and marketing. Jim said he and Ed Mical have been working to make sure the historic assessment is complete and delivered to the NH Division of Historic Resources which has a review committee meeting next Wednesday. The goal is to get the assessment to FEMA as quickly as possible. Jim informed the new owner of the house on the site that he expects an "all clear" from FEMA mid to late September.

F. Personnel & Town Policies – **Kimberley needs an electronic copy of the policy which Jim will send to her.** Kimberley asked how would the Board would like to approach reviewing of the document. Clyde recommended updating the policy with the changes identified for a full review. **John said we also need to identify the important items in the policy, he has a list he will provide to Kimberley.** Jim is recommending the Board work on sections. Clyde would like to see a written process added that explains the medical deductions. Jim said what is needed is complete clarity as to what the policies are in writing and eliminate the gray areas.

G. Selling Town Parcels – no report.

H. Town Hall Front Lawn – Jim reported that the Public Works Department rented a seed/irrigator machine for the Police Department and had paid for the machine for a certain amount of days. The Director of Public Works was done at the Police Department and had a day left on the machine plus material and wanted to see if they could get the grass to grow in front of the Town Hall. The Farmers Market will be staged on the side lawn.

#### **4. Construction Manager Contract**

Selectman Edelmann made a motion to sign the North Branch Construction Contract to have North Branch as the Construction Manager for the future fire station. Selectman Carson seconded the motion. Clyde asked if Jim's concerns were addressed in the contract. Kimberley said there were no concerns, just general questions getting prepared to sign the contract. Jim said he had some questions about how they came about the guaranteed maximum price, what was reimbursable cost, what was considered work related costs, those questions were clarified and resolved. Motion passed unanimously.

#### **5. Funding Capital Reserve Funds**

A.	Property Revaluation	\$20,000	Transfer in December 2017
	Employee Expendable Trust	\$7,000	Transfer in July 2017
	Police Vehicle	\$25,000	Transfer in July 2017
	New Fire Station	\$182,000	Transfer in July 2017
	Fire & Rescue Vehicle	\$90,000	Transfer in December 2017
	Fire Fire Equipment	\$10,000	Transfer in December 2017
	Road Construction	\$100,000	Transfer in December 2017
	Highway Equipment	\$100,000	Transfer in December 2017
	Bridges	\$20,000	Transfer in December 2017
	DPW Facility	\$40,000	Transfer in December 2017
	Preservation of Records	\$10,000	Transfer in December 2017
	Contingency Fund	\$10,000	Transfer in July 2017
	Transfer Station Equipment	\$10,000	Transfer in December 2017
	Library Building	\$12,000	Transfer in July 2017
		\$12,000	Transfer in December 2017
	Grant Matching Funds	\$5,000	Transfer in December 2017

B. Kimberley recommended splitting the New Fire Station reserve the same as the Library, this way the request from Ray Martin can be considered. Judy said on March 28 she submitted two letters to the Selectmen (*attached at the end of these minutes*), \$92,000 from surplus needed to be moved in March according to RSA 35:11. The other capital reserve amount that comes from taxation can be moved up until December 15<sup>th</sup>. Jim said to Judy she should double check the RSA for the surplus funds because the RSA states the Town Clerk notices the Board of Selectmen within 10 days of the vote, he did not read the money had to be moved within that 10 day period. Judy read the RSA into the record as follows: *Whenever any town shall have voted to transfer any accumulated surplus to the capital reserve fund, the Town Clerk shall forward to the Board of Selectmen and to the Treasurer, within 10 days of the adoption of such vote, a certified copy of the same. The Selectmen shall then draw an order on the Treasurer for the amount of surplus set forth in the said vote. The Treasurer shall on receipt of the order immediately transfer to the Trustee's of the Trust Funds of the town the amount specified in the order.*

John said to Judy what she just read doesn't give any deadline, it says *shall then be done*. Judy said RSA 35:11 doesn't have a date, but the money from tax revenue does have a date, by December 15, per RSA 35-12. John asked if she made this clear in her notice to the Board. Judy said absolutely, every year.

#### **Board Action**

Selectman Carson moved to reduce the New Fire Station transfer from \$182,000 to \$172,000 in July and add another \$10,000 in December. Selectman Edelmann seconded the motion, motion passed unanimously.

Selectman Carson moved to adjust the Transfer Station Equipment transfer from surplus to July instead of December. Selectman Edelmann seconded the motion, motion passed unanimously.

Selectman Carson moved to allocate another \$10,000 towards the Fall Foliage Festival for the parking to complete the \$20,000 payment. Selectman Edelman seconded the motion. Edelman – yes, Carson – yes, Dabuliewicz – no, motion passed 2-1.

#### **6. Public Hearing – 911 Addresses for Nichols Mill Lane**

- A. John explained for 911 purposes the addresses for McDonald's, Irving, NH Liquor Store Market Basket and Aubuchons need to be changed. All businesses have been contacted about this change.
- B. Public Comments:  
Ed Mical: The address changes are a big help for the emergency responders.  
Barbara Annis: I like the road name of Nichols Mill Lane.
- C. John closed the hearing at 7:15 pm

#### **Board Action**

Chairman Dabuliewicz moved to accept the road name of Nichols Mill Lane with the address changes. Selectman Edelman seconded the motion, motion passed 3-0.

#### **7. Surplus from the Legislature**

- A. State Representative, Natalie Wells, said the town is trying to find money for the sprinkler system and Clyde mentioned using the surplus funds that have been approved to be distributed. Natalie said she has a problem with this because the money is to be used like the Block grant for highways, bridges etc. Natalie asked how is the town planning to use the surplus for the sprinkler system. Clyde said the sprinkler system is unplanned and it's building the road. John explained in more detail why there is a road involved. There is a project that involves 3 different aspects, bury the conduit from the temporary pole next to the Town Hall, a larger main is needed from Church St. to the Town Hall for a fire suppression system, and to lower the road way next to the Town Hall to alleviate drainage issues. The surplus wouldn't pay for the sprinkler system.

#### **8. Capital Improvement Projects – Review**

- A. The projects that are being submitted by the Selectmen are for:
- Property Revaluation for 2020 that is funded every year up to the 2020 revaluation.
  - Construction of New Fire Station for \$2.5 million, priority level is 1.
  - Town Hall Improvements for a fire suppression system, installation scheduled for 2019. The Director of Public Works has provided figures for putting the water line in and adjusting the driveway and he is looking at getting a price to go from Main St. around the back of the Town Hall for the water line as well. Between road work, site preparation, engineering and construction, the cost is about \$134,000. There is currently \$37,000 in the capital reserve. Kimberley expressed a concern about the time line for the sprinkler system, she's concerned records could be lost. Martha and Judy explained that some records are stored off-site and some are stored in fire proof cabinets but some records could be lost in a fire. Clyde recommended talking about record storage on a regional level. Priority level for this project is necessary.
  - Complete Streets sidewalk project from the village area down to the roundabout. Priority level is desirable.

#### **Board Action**

Selectman Edelman moved to approve the Capital Improvement Projects as submitted, as discussed. Selectman Carson seconded the motion, motion passed 3-0.

#### **9. Service Agreement for Fiber Optics**

- A. Jim reported at this point 3 buildings will have fiber optics installed, Town Hall, Public Works and Police Station. The Fire Chief wants to hold off at this point and IT Dan Watts feels the Transfer Station can be set up to pick up a WIFI signal from Public Works. Clyde wants to make sure the Solar Array will pick up it's signal from the Public Works Dept. as well. At the Town Hall, once the fiber is installed, the next step is to identify other bottle necks within the wiring or in the computers.

## **Board Action**

Selectman Carson moved to approve the service agreement for fiber-optic service for all appropriate town buildings. Selectman Edelman seconded. Selectman Carson amended the motion authorizing the Town Administrator to sign the contract. Selectman Edelman seconded the amendment. Motion passed unanimously.

## **10. Raffle Permit – Warner Firefighters' Association**

Selectman Edelman moved to approve the Fire Department's request to run a raffle on November 4, 2017. Selectman Carson seconded the motion, motion passed unanimously.

## **11. Meeting Minutes**

Selectman Carson moved to approve meeting minutes dated June 20, June 27 and July 5 public and nonpublic. Selectman Edelman seconded the motion, motion passed unanimously.

## **12. Manifest**

Selectman Edelman moved to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll check numbers 4852-4870 in the amount of \$32,016.82 (including 21 direct deposits) and Accounts Payable check numbers 53923-53951 in the amount of \$393,937.29. Selectman Carson seconded the motion, motion passed unanimously.

## **13. Consent Agenda**

Selectman Carson moved to approve the Consent Agenda for **July 18, 2017**:

1. Land Use Change Tax for Map16 Lot 69-1
2. Tax Warrant for Map 16 Lot 69-1
3. Application for reimbursement for towns and cities in which federal and state forest land is situated.
4. Waterloo Cemetery Deed
5. Building Permits for: Map 32 Lot 16 and Map 8 Lot 006 - 113 Latvia Lane
6. Intent to Cut for Map 3 Lot 33

Selectman Edelman seconded the motion, motion passed unanimously.

## **14. Other Business**

- A. The Tax Collector provided the Board with a memo updating the Board on the four properties that may be deeded on August 1 and has requested the Board provide the property at 258 North Village Road with an extension on the payment of taxes until August 4, 2017.

## **Board Action**

Selectman Edelman moved to provide an extension to August 4, 2017 for the property located at 258 North Village Rd. Selectman Carson seconded the motion, motion passed unanimously.

- B. The Selectman's meeting schedule for the month of August is:
- August 1 – Budget goals
  - August 22 – Regular Selectman's meeting
- C. Jim reported the overhead storage in the Town Hall has been cleaned out significantly. Both the Town Clerk and Tax Collector will be identifying what records are no longer needed for shredding. Personnel records from the finance office that was located upstairs was moved to the finance office now located downstairs, which leaves the office above the Town Clerk available for other purposes.

## **15. Public Comments**

- A. The Town Clerk presented to the Board a refund request in the amount of \$42.00. John asked the Town Clerk to submit such requests as part of the Consent Agenda rather than a separate issue at the end of the meeting.

## **Board Action**

Chairman Dabuliewicz moved to approve the submitted request for a refund. Selectman Carson seconded the motion, motion passed unanimously.

- B. John Leavitt talked about the cash flow discussion and thought it would have been wise for the Board to reduce the amount for the New Fire Station Capital Reserve by \$60K to improve the cash flow in July.
- C. Ken Cogswell asked for an update on the Odd Fellows Building. John said the Board is still expecting to close on the sale on the last day of July, the Board is waiting to hear back from the buyer. Jim said he has heard from the buyer and will try to arrange an August 1 date.

**16. Adjournment**

Meeting adjourned at 8:17 pm.

Board of Selectmen  
John Dabuliewicz – Chairman  
Clyde Carson  
Kimberley Edelmann

Recorder of the minutes: Mary Whalen

**(Copy of the letter submitted by the Town Clerk for surplus funds)**

March 28, 2017

Transfer of Town Surplus to a Capital Reserve Fund

Per the following State of NH Statute:

**CAPITAL RESERVE FUNDS OF COUNTIES, TOWNS, DISTRICTS, AND WATER DEPARTMENTS**

**35:11 Payments From Surplus**

Whenever any town shall have voted to transfer any accumulated surplus to the capital reserve fund, the town clerk shall forward to the board of selectmen and to the town treasurer, within 10 days of the adoption of such vote, a certified copy of the same.

The selectmen shall then draw an order on the town treasurer for the amount of surplus set forth in said vote.

The town treasurer shall on receipt of the order immediately transfer to the trustees of trust funds of the town the amount specified in the order, or in the case of an optional fiscal year town, within 10 days of the determination of surplus following the close of the fiscal year.

By the action taken by the Legislative Body at the Annual Town Meeting, Wednesday, March 15, 2017, I submit the following Articles as Voted on and Approved that included the transfer of surplus from the Unassigned Fund

Balance in the General Fund to a Capital Reserve Fund :  
Article 10: \$ 82,000 New Fire Station Construction CRF  
Article 19: \$ 10,000 Transfer Station Equipment CRF  
          \$ 92,000

Respectfully submitted,  
Judith A. Newman-Rogers  
Town Clerk, Warner

**(Copy of the letter submitted by the Town Clerk for capital reserves funded from taxation)**

March 28, 2017

Transfer of Annual Town Meeting Appropriations to Capital Reserve Funds

Per the following State of NH Statute:

RSA 35:12 Appropriation. – Whenever the vote of the town is to appropriate any sum for the capital reserve fund, the same duties shall devolve upon the town clerk, selectmen, and town treasurer, as specified in RSA 35:11, except that the order must be drawn, and the sum transferred on or before December 15 following the vote, or, in the case of an optional fiscal year town, after July 1, but no later than June 15, of the fiscal year for which the sum was appropriated.

RSA 35:11 Payments From Surplus. - Whenever any town shall have voted to transfer any accumulated surplus to the capital reserve fund, the town clerk shall forward to the board of selectmen and to the town treasurer, within 10 days of the adoption of such vote, a certified copy of the same. The selectmen shall then draw an order on the town treasurer for the amount of surplus set forth in said vote. The town treasurer shall on receipt of the order immediately transfer to the trustees of trust funds of the town the amount specified in the order, or in the case of an optional fiscal year town, within 10days of the determination of surplus following the close of the fiscal year.

Voters at the March 15, 2017 Town of Warner Annual Meeting Approved Articles 7, 9, 10, 11, 12, 13, 14,

15, 16, 17, 20 and 21 which included an amount to be raised and appropriated and added to a Capital Reserve Fund as follows:

Article 7: \$ 20,000 Property Revaluation CRF  
Article 9 \$ 25,000 Police Department Vehicle CRF  
Article 10: \$100,000 New Fire Station CRF  
Article 11: \$ 90,000 Fire and Rescue Vehicle CRF  
Article 12: \$ 10,000 Firefighter Equipment CRF  
Article 13: \$100,000 Highway Road Construction CRF  
Article 14: \$100,000 Highway Equipment CRF  
Article 15: \$ 20,000 Bridge Repair/Replacement CRF  
Article 16: \$ 25,000 DPW Facilities Improvement CRF  
Article 17: \$ 10,000 Fund Preservation of Town Records CRF  
Article 20: \$ 24,000 Library Building CRF  
Article 21: \$ 5,000 (Create) Transportation Improvement CRF  
Total = \$529,000

**ARTICLE 10  
YES - 159 NO - 48 PASSED**

Shall the Town vote to raise and appropriate the sum of \$182,000 (One Hundred Eighty Two Thousand Dollars) to be added to the previously established New Fire Station Construction Capital Reserve Fund? Of this amount \$82,000 (Eighty Two Thousand Dollars) to come from the unassigned fund balance in the General Fund and the balance amount of \$100,000 (One Hundred Thousand Dollars) to be raised through taxation. (Recommended by the Board of Selectmen; Recommended by the Budget Committee, 6-0, 1 Abstained). (Majority vote required.)

**ARTICLE 7 - PASSED**

Shall the Town vote to raise and appropriate the sum of \$20,000 (Twenty Thousand Dollars) to be added to the previously established Property Revaluation Capital Reserve Fund? (Recommended by the Board of Selectmen; Recommended by the Budget Committee, 7-0). (Majority vote required.)

**ARTICLE 9 - PASSED**

Shall the Town vote to raise and appropriate the sum of \$25,000 (Twenty Five Thousand Dollars) to be added to the previously established Police Department Vehicle Capital Reserve Fund? (Recommended by the Board of Selectmen; Recommended by the Budget Committee, 7-0). (Majority vote required.)

**ARTICLE 11 - PASSED**

Shall the Town vote to raise and appropriate the sum of \$90,000 (Ninety Thousand Dollars) to be added to the previously established Fire and Rescue Vehicle Capital Reserve Fund? (Recommended by the Board of Selectmen; Recommended by the Budget Committee, 7-0). (Majority vote required.)

**ARTICLE 12 - PASSED**

Shall the town vote to establish a Firefighter Equipment Capital Reserve Fund under the provisions of RSA 35:1 for the purchase of firefighter equipment and gear, and to raise and appropriate the sum of \$10,000 to be placed in this fund. Further, to name the Board of Selectmen as agents to expend from said fund. (Recommended by the Board of Selectmen; Recommended by the Budget Committee 5-2). (Majority Vote Required).

**ARTICLE 13 - PASSED**

Shall the Town vote to raise and appropriate the sum of \$100,000 (One Hundred Thousand Dollars) to be added to the previously established Highway Road Construction Capital Reserve Fund? (Recommended by the Board of Selectmen; Recommended by the Budget Committee, 6-1). (Majority vote required.)

**ARTICLE 14 - PASSED**

Shall the Town vote to raise and appropriate the sum of \$100,000 (One Hundred Thousand Dollars) to be added to the previously established Highway Equipment Capital Reserve Fund? (Recommended by the Board of Selectmen; Recommended by the Budget Committee, 7-0). (Majority vote required.)

**ARTICLE 15 - PASSED**

Shall the Town vote to raise and appropriate the sum of \$20,000 (Twenty Thousand Dollars) to be added to the previously established Bridge Repair/Replacement Capital Reserve Fund? (Recommended by the Board of Selectmen; Recommended by the Budget Committee, 6-1). (Majority vote required.)

**ARTICLE 16 - PASSED**

Shall the Town vote to raise and appropriate the sum of \$25,000 (Twenty Five Thousand Dollars) to be added to the previously established DPW Facilities Improvement Capital Reserve Fund? (Recommended by the



Board of Selectmen; Recommended by the Budget Committee, 6-1). (Majority vote required.)

**ARTICLE 17 - PASSED**

Shall the Town vote to raise and appropriate the sum of \$10,000 (Ten Thousand Dollars) to be placed in the previously established Preservation of Town Records Capital Reserve Fund? (Recommended by the Board of Selectmen; Recommended by the Budget Committee, 7-0). (Majority vote required.)

**ARTICLE 20 - PASSED**

Shall the Town vote to raise and appropriate the sum of \$24,000 (Twenty Four Thousand Dollars) to be placed in the previously established Library Building Renovation and Repair Capital Reserve Fund? (Recommended by the Board of Selectmen; Recommended by the Budget Committee, 7-0). (Majority vote required).

**ARTICLE 21 - PASSED**

Shall the Town vote to establish a Capital Reserve Fund for the purpose of setting aside Town funds to use as "matching funds" for transportation improvement grants from state and federal agencies as well as funding repairs and improvements to town walkways, to raise and appropriate the sum of \$5,000 (Five Thousand Dollars) to be placed in this fund and furthermore, to name the Board of Selectmen as agents to expend from said fund? (Recommended by the Board of Selectmen; Recommended by the Budget Committee, 4-3). (Majority vote required).

Respectfully submitted,  
Judith A. Newman-Rogers  
Town Clerk, Warner