



# Warner Board of Selectmen

## Meeting Minutes Tuesday, February 13, 2018 UNAPPROVED

Chairman Dabuliewicz opened the meeting at 6:10 pm

Attendance: Selectman John Dabuliewicz – Chairman, Selectman Clyde Carson, Selectman Kimberley Edelmann and Town Administrator – Jim Bingham

Others present: Martha Mical, John Leavitt, Judy Newman-Rogers, Harry Siedel

### **1. Job & Wage Analysis**

- A. Jim emailed Gary Thornton the creator of the analysis to meet either February 26, 27 or March 5 or 19. Kimberley is more in favor of March 19. Clyde has a conflict on March 19. The Selectmen decided upon March 26, Jim will contact Gary.

### **2. Holiday Policy**

- A. Jim provided an updated version of the holiday policy for the Selectmen to review. The Board provided some changes. The next step is to obtain Department Head feedback.

### **Board Action**

Chairman Dabuliewicz made a motion to adopt the holiday policy pending review by the Department Heads. Selectman Edelmann seconded the motion, the motion passed unanimously.

### **3. New Fire Station**

- A. Kimberley asked what are the Selectman's plan for the property located at Map 29 Lot 1. Currently, it is actively for sale. There has been some interest in the property for the rail trail. Kimberley wants to have a clearer answer for the residents during the February 22 public hearing. John Leavitt said the town should be looking to get as much as they can from that property. John recommends another discussion about the sale price.

### **4. Bond Public Hearing**

- A. Kimberley is recommending having the bond attorney at the hearing. John said the cost is \$250 per hour for the attorney and volunteered to help Kimberley with the presentation. Kimberley said she needs everyone to work with her to prepare for the hearing. The Board decided not to hire the attorney for the hearing.

### **5. Zoning Board of Adjustment**

- A. Harry Siedel met with the Selectmen to express his interest to be on the ZBA. Harry just recently moved to Warner from Newbury. He has a background in the building industry, served on the Planning and Zoning Board in Newbury and would like to be involved in Warner. Jim asked Harry what attracts him to the ZBA. Harry said helping people who couldn't meet the criteria of the Zoning Ordinance and being a thoughtful person that will listen objectively to people's issues. He feels members of the Planning Board should also have experience on the Zoning Board, dealing with the ordinances created by the Planning Board. John asked Harry if he can accommodate the meeting schedule and training for the ZBA. Harry said yes, he's a strong leader in understanding the zoning.
- B. Martha Mical asked if the Board will be considering another volunteer. Jim said at this time the Board has not followed up.

### **Board Action**

Selectman Carson made a motion to appoint Harry Siedel as an alternate member of the Zoning Board of Adjustment for a 3-year term. Chairman Dabuliewicz seconded the motion, the motion passed unanimously.

## **6. Town Report Cover**

A. Options were provided for the Board to choose. The Board chose the Welcome to Warner cover.

## **7. Minutes**

Selectman Edelmann made a motion to approve meeting minutes dated:

January 2 nonpublic (c) reputation & January 2 nonpublic (b) hiring

January 11 public, January 11 nonpublic (c) reputation & January 11 nonpublic (b) hiring

January 18 public, January 18 nonpublic (b) hiring

January 26 public

Chairman Dabuliewicz seconded the motion, motion passed unanimously.

## **8. Manifest**

Selectman Edelmann made a motion to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll check numbers 5172-5190 in the amount of \$38,225.34 (including 22 direct deposits) and Accounts Payable check numbers 54698-54748 in the amount of \$530,801.73. Selectman Carson seconded the motion, motion passed unanimously.

## **9. Consent Agenda**

Chairman Dabuliewicz made a motion to approve the Consent Agenda for February 13, 2018:

- 1) Building Permit for Map 3 Lot 70
- 2) Public Utilities Commission form PUC 909.09
- 3) ZBA Appointment for Samuel Bower
- 4) Elderly & Disabled Tax Deferral for Map 31 Lot 64
- 5) Contract with Sanders Searches, LLC
- 6) Veteran's Tax Credit for:
  - Map 14 Lot 19-2
  - Map 8 Lot 6-45 LAT

Selectman Edelmann seconded the motion, motion passed unanimously.

## **10. Other Business**

A. Jim reported the warrant and budget have been sent to the Department of Revenue for review. Once finalized, copies will be provided for signatures from the Selectmen and Budget Committee.

B. Clyde reported there will be a Candidate's Night on March 1 at the Town Hall.

C. Kimberley said candidate Ed Ordway is having a meet and greet on February 18 at the United Church of Warner.

## **11. Petition Article**

To see if the town will vote to direct the selectmen to appoint a three-person Procurement Committee. The Procurement Committee shall independently assist the Selectmen in reviewing estimates, costs, proposed contracts and financial impact to the town of Warner on all proposed expenditures exceeding \$25,000. Each committee member will have a three year term with the exception of the first year where terms will be for one, two and three years respectively. One appointment shall expire on April 1 of each year. Prior to all appointments, department heads shall submit their candidate suggestions and/or recommendations to the Selectmen. The members of the Procurement Committee shall be registered voters of the town of Warner. Prior to any commitment to expend funds being reviewed by the Procurement Committee, a report detailing their findings and recommendations shall be submitted to the Selectmen at a regular evening Selectmen's meeting or at a public hearing concerning the expenditure.

A. John is suggesting the Board not recommend the petition. Clyde agreed as well, there are processes already in place, he also feels the petition undermines the ability of the Director of Public Works to have a direction he can depend on. John said we have our Department Heads for their expertise and they provide input on what they need, he finds that sufficient. Kimberley said she finds the concept of the petition interesting and has seen other towns do similar but they were large towns. She feels the question that needs to be answered is what is the petition trying to solve. At this time, Kimberley has no opinion regarding the petition until she knows more about what it's about.

**Board Action**

Chairman Dabuliewicz made a motion to not recommend the submitted petition article. Selectman Edelmann seconded the motion. The motion passed 2-1, Selectman Edelmann abstained.

**12. Adjournment**

A motion was made and seconded to adjourn at 7:20 pm.

Board of Selectmen  
John Dabuliewicz – Chairman  
Clyde Carson  
Kimberley Edelmann

Recorder of the minutes: Mary Whalen