



# Warner Board of Selectmen

**Meeting Minutes**  
**Tuesday, November 20, 2018**  
**APPROVED**

Selectman Dabuliewicz opened the meeting at 6:05 pm

Attendance: Selectman Clyde Carson, Selectman John Dabuliewicz and Jim Bingham - Town Administrator  
Selectman Kimberley Edelmann – Chairman arrived around 6:20 pm

Others present: Chris Connors, Nancy Martin, Kelly Henley, Ben Nugent, Tim Blagden, Apryl Blood, Scott Blasingame, John Warren, Lynn Thulin

## **1. Culvert Replacement**

**A.** Ben Nugent from Fish & Game talked to the Board about some of the results from a stream crossing assessment project that was done in Warner in 2014 & 2015. The focus was on brook trout which depends on good water quality. The most ideal culvert is one that has no impact on the flow of the stream. Ben showed pictures of bad culverts. Most of the crossings in NH are very undersized. Ben suggested the town create a list that has the crossings that require a lot of maintenance, commonly over top, aging etc. Ben said he is able to help with developing grant applications, cost estimates and project design.

**B.** Chris Connors said when anyone comes into the watershed to do something and makes an impact to wetlands or streams they are required to pay into a Department of Environmental Services fund called (not clearly stated). When money is placed into the fund, it's available to anyone in the Contoocook River Watershed, However, DES and DOT is trying to keep the mitigation money in the towns where the damage occurs. Nancy Martin said there will be some funding available because of the I-89 project and the Route 127 bridge project. Those projects will provide mitigation funding to support the replacement of high priority culverts in town.

**C.** Chris said she was involved in 2 flood resiliency workshops for all the towns last summer where Road Agents, Emergency Management Director's, Selectmen, Conservation Commissions all came in and reviewed the data. The information will be made available on the Warner River Watershed Conservation Project website. Ben said the next step is sitting down at some point with the Director of Public Works to see what he has for troublesome culverts.

## **2. Parks & Recreation Commission**

**A.** Parks & Recreation Commission member Apryl Blood introduced Kelly Henley and Scott Blasingame to the Board. Both are interested in becoming new members on the Commission. Scott has been active with WYSA and would like to begin getting involved with the community. (Kelly spoke as well but there was too much background noise).

## **Board Action**

Selectman Dabuliewicz made a motion to appoint Scott Blasingame to the Parks & Recreation Commission ending on April 1, 2022. Selectman Carson seconded the motion, the motion passed.

Selectman Dabuliewicz made a motion to appoint Kelly Henley to the Parks & Recreation Commission ending on April 1, 2020. Selectman Carson seconded the motion, the motion passed.

## **3. Route 127 Bridge Replacement**

**A.** The Board received several emails with input regarding concerns on the proposed bridge upgrades. The Department of Transportation is waiting on a letter from the Selectmen that defines either resurfacing the bridge or replacement. The Board would like to hear from the Department Heads as well.

## **Public Comments**

- John Warren is concerned about the damage that could happen on his property, he is in favor of replacing the bridge and suggested constructing the bridge off-site. He also feels the corner on Dustin Road needs to be mitigated.
- Lynn Thulin feels it's best to get a new bridge.

- Tim Blagden recommends replacing the bridge adding pedestrian lanes on both sides of the bridge.

**B.** The Board is leaning towards full replacement, closing the bridge during the construction, a full 29' width, 10' lanes and 4.5' bike paths. Chris Connors feels it would be best for DOT to return with the engineering plans to be reviewed for storm water management. Jim will draft the letter to DOT which will include the received emails, a copy of the letter will be sent the Executive Counselor. Chris Connors asked for a copy of the letter as well for the Warner River Local Advisory Committee.

**4. Website - Contract**

**A.** The Board reviewed the contract and made the following changes:

- Kimberley said in the contract it needs to be stated the town needs to have full access to the content and data, including a list of publicly available tools that are used to edit the content that Dan Watts is doing/using for the town.
- To identify critical to quality metrics.
- Remove exhibit C.
- Clyde said if he was asked to sign the contract he would want some commitment for the town resources to be available to get the job done.
- Reach an agreed upon plan to identify the schedule and the resources.
- Go live by December 31, 2019.

**B.** John will make the changes for Dan Watts to review.

**5. Nonpublic Session**

Members Present:      Clyde Carson                        X    
    John Dabuliewicz                        X    
    Kimberley Edlmann                        X  

Motion to enter nonpublic session made by Selectman Dabuliewicz, seconded by Selectman Carson seconded the motion.

Specific statutory reason cited as foundation for the nonpublic session:

  X   RSA 91-A:3, II (b) The hiring of any person as a public employee.

Roll call vote to enter nonpublic session: Carson - Yes, Edlmann - Yes, Dabuliewicz - Yes

Entered nonpublic session at (no time stated)

Other persons present during nonpublic session: Town Administrator - Jim Bingham and Kelly Henley

Description of matters discussed and final decisions made: Minutes are sealed

**Note:** Under RSA 91-A:3, III, minutes of proceedings in nonpublic sessions shall be kept and the record of all actions shall be promptly made available for public inspection, except as provided in this section. Minutes and decisions reached in nonpublic session shall be publicly disclosed within 72 hours of the meeting, unless, by recorded vote of 2/3 of the members present, it is determined that divulgence of the information likely would affect adversely the reputation of any person other than a member of this board, or render the proposed action of the board ineffective, or pertain to terrorism. In the event of such circumstances, information may be withheld until, in the opinion of a majority of members, the aforesaid circumstances no longer apply.

Motion to leave nonpublic session and return to public session by Selectman Dabuliewicz, seconded by Chairman Edlmann. Roll call vote: Carson - Yes, Edlmann - Yes, Dabuliewicz - Yes.

**6. Public Session Reconvened**

Attendance: Selectman Kimberley Edlmann – Chairman, Selectman Clyde Carson, Selectman John Dabuliewicz and Jim Bingham - Town Administrator

**7. Motion to Seal Nonpublic Minutes**

Motion made to seal the November 20 nonpublic minutes? If so, motion made by Selectman Dabuliewicz, seconded by Selectman Carson, to remain sealed, because it is determined that divulgence of this information likely would:

- Affect adversely the reputation of any person other than a member of this board
- Render a proposed action ineffective
- Pertains to preparation or carrying out of actions regarding terrorism

Roll Call Vote to seal minutes: Carson - Yes, Dabuliewicz - Yes, Edelmann - Yes  
Motion: **PASSED** / DID NOT PASS

**8. Nonpublic Session**

Members Present:	Clyde Carson	<input checked="" type="checkbox"/>
	John Dabuliewicz	<input checked="" type="checkbox"/>
	Kimberley Edelmann	<input type="checkbox"/>

Motion to enter nonpublic session made by Selectman Dabuliewicz, seconded by Selectman Carson seconded the motion. Selectman Edelmann did not participate in the nonpublic session

Specific statutory reason cited as foundation for the nonpublic session:

- RSA 91-A:3, II (a) The dismissal, promotion, or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him or her, unless the employee affected (1) has a right to a public meeting, and (2) requests that the meeting be open, in which case the request shall be granted.

Roll call vote to enter nonpublic session: Carson - Yes, Dabuliewicz - Yes

Entered nonpublic session at (no time stated)

Other persons present during nonpublic session: Town Administrator - Jim Bingham and Alan Piroso

Description of matters discussed and final decisions made: Minutes are sealed.

**Note:** Under RSA 91-A:3, III, minutes of proceedings in nonpublic sessions shall be kept and the record of all actions shall be promptly made available for public inspection, except as provided in this section. Minutes and decisions reached in nonpublic session shall be publicly disclosed within 72 hours of the meeting, unless, by recorded vote of 2/3 of the members present, it is determined that divulgence of the information likely would affect adversely the reputation of any person other than a member of this board, or render the proposed action of the board ineffective, or pertain to terrorism. In the event of such circumstances, information may be withheld until, in the opinion of a majority of members, the aforesaid circumstances no longer apply.

Motion to leave nonpublic session and return to public session by Selectman Dabuliewicz, seconded by Chairman Edelmann. Roll call vote: Carson - Yes, Edelmann - Yes, Dabuliewicz - Yes.

**9. Public Session Reconvened**

Attendance: Selectman Kimberley Edelmann – Chairman, Selectman Clyde Carson, Selectman John Dabuliewicz and Jim Bingham - Town Administrator

**10. Motion to Seal Nonpublic Minutes**

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Roll Call Vote to seal minutes: Carson - Yes, Dabuliewicz - Yes  
Motion: **PASSED** / DID NOT PASS

**11. Selling Town Parcels**

The Board reviewed the notice that will be placed in the paper, website and mail to the abutters.

**Board Action**

Selectman Dabuliewicz made a motion to approve the add to sell town parcels. Selectman Carson seconded the motion, the motion passed.

**12. Manifest**

Selectman Dabuliewicz made motion to authorize the Selectmen to sign manifests and order the Treasurer to sign Payroll check numbers 5595-5614 in the amount of \$35,544.21 (including 19 direct deposits), Accounts Payable check numbers 55689-55730 in the amount of \$70,299.43. New Fire Station Accounts Payable check numbers 121-122 in the amount of \$547,292.71. Selectman Carson seconded the motion, the motion passed.

**13. Consent Agenda**

Selectman Carson made a motion to approve the Consent Agenda for November 20, 2018:

**Previously signed by the Board:**

- 1. Intent to Cut for Map 7 Lot 5
- 2. PTO Raffle Permit

**To be signed:**

- 1. Cemetery Deed
- 2. Building Permits for:
  - A) Map 14 Lot 29-1-3
  - B) Map 33 Lot 14
  - C) Map 10 Lot 54
  - D) Map 12 Lot41-2

**14. Nonpublic Session**

Members Present:	Clyde Carson	<u>  X  </u>
	John Dabuliewicz	<u>  X  </u>
	Kimberley Edelmann	<u>  X  </u>

Motion to enter nonpublic session made by Selectman Dabuliewicz, seconded by Selectman Carson seconded the motion.

Specific statutory reason cited as foundation for the nonpublic session:

  X   RSA 91-A:3, II (b) The hiring of any person as a public employee.

Roll call vote to enter nonpublic session: Carson - Yes, Edelmann - Yes, Dabuliewicz - Yes

Entered nonpublic session at (no time stated)

Other persons present during nonpublic session: Town Administrator - Jim Bingham

Description of matters discussed and final decisions made: Minutes are sealed.

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Motion to leave nonpublic session and return to public session by Selectman Dabuliewicz, seconded by Selectman Carson. Roll call vote: Carson - Yes, Edelmann - Yes, Dabuliewicz - Yes.

**15. Public Session Reconvened**

Attendance: Selectman Kimberley Edelmann – Chairman, Selectman Clyde Carson, Selectman John Dabuliewicz and Jim Bingham - Town Administrator

**16. Motion to Seal Nonpublic Minutes**

Motion made to seal the November 20 nonpublic minutes? If so, motion made by Selectman Dabuliewicz, seconded by Selectman Carson, to remain sealed, because it is determined that divulgence of this information likely would:

- Affect adversely the reputation of any person other than a member of this board
- Render a proposed action ineffective
- Pertains to preparation or carrying out of actions regarding terrorism

Roll Call Vote to seal minutes: Carson - Yes, Dabuliewicz - Yes

Motion: **PASSED** / DID NOT PASS

**17. SKIT**

Clyde talked about an email sent by Kendra Senor about keeping a board (unclear). Clyde is in favor and so is the rest of the Board. Clyde will let Kendra know.

**18. Adjournment**

Motion to adjourn at 8:55 pm

Board of Selectmen  
Kimberley Edemann - Chairman  
Clyde Carson  
John Dabuliewicz

Recorder of the minutes: Mary Whalen