

Minutes of the Meeting of the
Warner Village Water District Commissioners
At 9:00 A.M. on
March 14, 2016 at the Treatment Plant

Present: Peter Newman, Peter Savlen, and Dan Lavoie, Commissioners; Ray Martin, Administrator; Jim McLaughlin, Clerk; and Chuck Come, Superintendent.

Approval of Meeting Minutes

The minutes of the Commissioners' regular meeting held on February 22, 2016 were approved as submitted.

North Village Road Wells

No further word has been received from the PUC.

Superintendent's Report

Chuck reported that he and Stan have been working on equipment maintenance during the past several weeks, bringing engines and other necessary components into good order.

He said that circulator pump #2 is now on-line and is operating smoothly. He and Stan did the installation, saving \$5,100 by going with a different vendor and doing the install in house.

Chuck advised that the heater component on the Water Division generator was not working and an outside contractor gave a quote of \$690 to do the repair, Chuck and Stan made the repair for \$170.

Chuck discussed the mag meter in the headworks building that has never worked since he has been here. He has a repair cost estimate of \$1,600. He said this piece of equipment is important in providing good flow data out of the headworks and recommended its replacement. While he has an alternative means for estimating these flows, it is not as accurate. He said that the District should replace this unit, but that it is a lower priority compared with the lack of a flow meter in the treatment plant basement. A/D Instrument Repair, Inc. provided a cost estimate of \$6,262 for this job. Chuck encouraged the Commissioners to find the funds necessary for this meter. The Commissioners discussed and agreed that they would consider this expenditure after another few months – say by June or July, mid-way through this fiscal year. They recommended having this meter connected to a recording device that would provide staff with regular chart of flows.

Chuck reported that he had come across a note in the file that AAA Pump Services was supposed to deliver some gauges as part of the clarifier project, but had never carried through. Upon calling the company, they admitted they had the gauges and would deliver them to the plant.

Chuck reported that the sludge blanket monitoring equipment has been installed. He added that there was more installation work needed than originally thought, due to the failure of Apex and its subcontractors to complete the wiring and programming needed. However, the warranty period has expired. The District will have to cover these costs.

Chuck advised that the new clarifier isn't operable due to a tear in the aluminum sheeting which was torn by the circular mechanism. He said that he is looking for a person experienced in this type of clarifier to work on making the necessary repairs to the clarifier. He said that Lakeside, the unit's manufacturer wants a lot of money to do the repair. Chuck feels that he and Stan can make the sheeting repair. Another observation Chuck made concerning this clarifier was that he needs to cut windows in the fiberglass wall to provide access to the building as well as improve lighting.

Chuck reported that the new truck was delivered to Grappone last week. It will be ready in 2-3 weeks.

He advised that with the recent clarifier and related projects, the District is in 100% compliance with DES requirements.

Administrator's Report

Ray discussed options for borrowing money for the truck and for the planned solar array. Currently, Rural Development offers a fixed rate of 2.5% for 20 or 25 years. The downside with going this route is the expense of attorney fees – several thousand dollars to attain the loan. An alternative is financing through Sugar River Bank at 2.65% for the first 10 years. Ray said the Bank would cost about \$500 and the rate for the second ten years would have to be capped, at say, 3%. Ray is still checking on the more attractive way to go. He did mention that the RD rate may change after March 31, so a decision needs to be made soon.

Discussed the annual District Meeting on Tuesday, March 15 and of the need to hold the meeting open for one hour due to the bond articles, one for purchasing a new truck, the other financing for the solar array project.

Ray gave a brief update on current expenditures as being higher in January but lower in February.

The meeting was adjourned at 10:30 A.M.

The next Commissioners meeting – Monday, April 4, 2016 at 9:00 A.M. There will be no March 28 meeting.

Recorded by Jim McLaughlin, Clerk