

Minutes of the Meeting of the
Warner Village Water District Commissioners
At 9:00 A.M. on
May 9, 2016 at the Treatment Plant

Present: Peter Newman, Peter Savlen, and Dan Lavoie, Commissioners; Ray Martin, Administrator; Chris Perkins, Treasurer; Jim McLaughlin, Clerk; Chuck Come, Acting Superintendent.

Approval of Meeting Minutes

The minutes of the Commissioners' regular meeting held on April 25, 2016 were approved as submitted.

Underground Injection of Treatment Plant Effluent

Ray reported that he had had a site walk with an employee from Horizon Engineering to do a preliminary assessment of soil conditions on the District's property in advance of moving on a groundwater injection project. The initial indication is that the soils appear to be suitable. Ray said that Horizon will be asked to come to a future meeting to discuss more rigorous soil testing.

Solar Array Project

Ray noted that all of the trees have been harvested, as well as the removal and chipping of stumps, in preparation for the solar array installation. Ray reported that Harmony has ordered all necessary parts and the racking system is expected to be delivered in 3-4 weeks. Harmony indicated that they may come sooner than that to do the electrical connection work. The Commissioners discussed their concern about the installation of posts that will support the array. Ray will check on how these posts are to be installed, whether on concrete pads or simply driven into the ground. The Commissioners prefer the former method.

The Commissioners also discussed the need for a guarantee on workmanship.

Ray said he expects the array to be operational by mid-August.

Concerning financing, the Commissioners agreed to accept Sugar River Bank's proposal of 2.6% interest rate for the first ten years and a cap on the interest rate for the second ten year period, if needed, not to exceed an additional 2%. The total amount to be financed will be \$360,000.

Administrator's Report

Ray advised that the deadline for bids on sale of the old truck has expired and only one bid was received, and that was from Ray. His bid of \$1,100 exceeded the \$1,000 minimum set by the Commissioners. The Commissioners voted that, no other bids having been received, they accepted Ray's bid for the truck.

Ray reported that the Ranger truck is having some work done on it so it will pass State inspection. He said that Stan will be away on National Guard duty for two weeks in June.

Ray reported that the auditors have finished their work. Evaluation forms provided by the auditor were to be filled out by Ray, Chris and Peter Newman as to the financial aspects of the District's operation. Ray said the auditors again raised a question of the process used in money handling, but have been convinced that the way the District is doing it is acceptable.

The Commissioners discussed the work Chuck Come does in maintaining the District's vehicles under his former business Chuck's Auto Services and also Dan Lavoie's son DBA Kearsarge Tire and Auto and agreed to authorize continuation of these practices as the most cost-effective approach.

The Commissioners discussed the McDonalds pump station and possible maintenance and/or replacement at some future point and ways to finance the continued operation of this facility.

Superintendent's Report

Chuck reported that he is currently working to solve a problem with the bisulfite chemical process.

He advised that a brief power outage this weekend required him to come in and get the system back on an even keel. He said that a longer outage causes the generator to kick in and allows the treatment system to continue normally. However, a brief loss of power causes the system to shut down.

Chuck reported on Well #1 and said he has had Barry Miller in to assess the problem of air introduction caused by the fact that there is no variable frequency drive on either well pump. Chuck is working on getting cost figures for a VFD for Well #1 and urged Commissioner approval so it can be installed as soon as possible. He advised that a VFD for Well #2 can wait until next year. The Commissioners discussed additional control features that should be considered, such as a shut-of switch in case of a water main break.

The meeting was adjourned at 10:10 A.M.

The next Commissioners meeting – Monday, May 23, 2016 at 9:00 A.M.

Recorded by Jim McLaughlin, Clerk