

Minutes of the Meeting of the
Warner Village Water District Commissioners
At 9:00 A.M. on
August 8, 2016 at the Treatment Plant

Present: Peter Newman and Dan Lavoie, Commissioners; Ray Martin, Administrator; Chuck Come, Superintendent; and Jim McLaughlin, Clerk.

Approval of Meeting Minutes

The minutes of the Commissioners' regular meetings held on July 11, 2016 and July 25, 2016 were approved as submitted.

North Village Road Wells

Ray advised that a staff person from Public Utilities had contacted him concerning the status of PUC action on the District's request to eliminate North Village Road from its franchise area. Ray plans to meet at PUC soon to resolve any outstanding issues on this matter.

Administrator's Report

Ray advised the Commissioners that the Local Government Center is no longer providing insurance services to municipalities, Therefore Primex is the best choice to provide liability as well as workers comp coverage. The Commissioners agreed and voted the following unanimously. Resolved: to hereby accept the offer of the New Hampshire Public Risk Management Exchange (Primex) to enter into its Membership Agreement as of the date of this resolution, and to be contractually bound to all of the terms and conditions of Primex risk management pool membership during the term of membership. The coverage provide by Primex in any year of membership shall be as set forth in the Coverage Documents on Primex.

Pete Newman executed the agreement on behalf of the District.

Ray reviewed the annual audit report findings including their recommendation for the District to adopt several policy positions, such as ethics. Ray will meet with the auditors to go over these findings.

Ray distributed the July financial reports. Expenses are still ahead of YTD, but the gap is narrowing. Ray reminded the Commissioners of unusual expenses incurred at the start of the year. Concerning contractor who caused problems on Split Rock Road in his unauthorized digging in the road, Ray said the Town is going after him for shoddy repaving in the road. This has led the Town to ask the District to consider adopting regulations that would prevent future problems by requiring that no contractor working to tie a property into water and/or sewer service be permitted to cut into the road surface. Only the Town or District personnel would be able to do this work.

Superintendent's Report

Chuck shared a letter from NHDES encouraging the District to test its water for PFOA and PFOS voluntarily. Chuck said the cost of these tests could be \$1,600. The Commissioners agreed to review DES's request and decide at the next meeting.

Chuck reported that he and Stan had installed the new clarifier part that had been damaged. He is waiting for Apex to come and inspect this repair.

Chuck raised a question about the property on West Main Street that is a barn, but also appears to contain an apartment. He said no revenue has yet been received from this unit and Chuck is unable to see if a meter had been installed. Ray will get the owner's and contact them.

Chuck reported that the system is working well. He said that there is a construction meeting tomorrow on the Exit 9 roundabout. Both he and Ray will attend.

Chuck explained that the recent communication problem involving the Latting Lane storage tank was due to TDS pulling the telephone line that serves to connect the tank with the water supply

pump. This has been corrected.

Discussed the continuing drought and the District's water ban and the fact that many communities in the state have instituted a similar restriction on outside water use.

Chuck reported that Well#2 is performing as it should and anticipates no problems.

The meeting was adjourned at 10:40 A.M.

The next Commissioners meeting – Monday, August 22, 2016 at 9:00 A.M.

Recorded by Jim McLaughlin, Clerk