

Minutes of the Meeting of the
Warner Village Water District Commissioners
At 9:00 A.M. on
August 22, 2016 at the Treatment Plant

Present: Peter Newman and Dan Lavoie, Commissioners; Ray Martin, Administrator; Chuck Come, Superintendent; Chris Perkins, Treasurer; and Jim McLaughlin, Clerk.

Approval of Meeting Minutes

The minutes of the Commissioners' regular meeting held on August 8, 2016 were approved as submitted.

North Village Road Wells

Ray reported on his discussion with a staff person from Public Utilities who said the District should get a letter from NHDES specifying their approval of the four subsurface plans for the properties on North Village Road that have been provided with wells by the District. Ray reviewed the history. He will contact DES to see if the necessary letter can be produced so that PUC can approve removal of North Village Road from the District's franchise area.

Superintendent's Report

Chuck reminded the Commissioners of the need to keep the issue of groundwater injection of the treatment plant effluent. The cost to carry out a study of subsurface conditions in the vicinity of the plant will be about \$6,000. It was suggested that cost estimates be obtained from both Weston and Horizon on this cost before proceeding. There was consensus that it would be beneficial if the study can be accomplished this fiscal year.

Chuck met with Ken Kessler of DES and said Ken was impressed with the progress made in the past year in improving the plant's process and facilities.

Chuck asked the Commissioners to approve going ahead with tests of the water supply for the presence of PFOA's. The cost of the tests will be in the neighborhood of \$1,400, to be carried out by Eastern Analytics. The Commissioners approved this expenditure with the condition that the test results be communicated directly with the District and not shared with DES. Should the tests show a positive level of these chemicals, the District will report them to DES.

Chuck advised of a GPS-based computer mapping service for locating and managing the District's facilities. This service costs about \$7-7,500 annually and would automate the records of all of the water and sewer mains, valves, manholes, and hydrants throughout the precinct. Chuck urged the Commissioners to consider this in the next year's budget. The Commissioners discussed this and decided to wait a while before agreeing to participate in a video-conference with the company. The Town may be interested in this system and should be kept in the loop. Chuck reported the sewer pipe to Evans has been located by the construction company working on the rounrabout.

Administrator's Report

Ray distributed the MS535 report to DRA, prepared by the auditor and reviewed the contents. The Commissioners signed this document for submission to the State. Ray also gave out the auditor's report for 2015 and an accompanying letter that summarized their findings and recommendations. Ray asked the Commissioners to read the report and consider the recommendations.

The Commissioners discussed possible increase in rates for next March's meeting due to lower water usage trends over the past few years and in consideration of the additional costs of operation resulting from aging infrastructure and more stringent regulations.

No inspection of the meters at the Bed and Breakfast on Main Street has been carried out yet.

The question of whether or not the West Main Street property with the new barn has a meter on their well needs to be checked out. Ray is trying to contact the owners to find out the answer. No revenue, other than the initial tie-in fee has yet been received from the property.

The meeting was adjourned at 10:30 A.M.

The next Commissioners meeting – Monday, September 12, 2016 at 9:00 A.M.
Recorded by Jim McLaughlin, Clerk