

Minutes of the Meeting of the  
Warner Village Water District Commissioners  
At 9:00 A.M. on  
May 22, 2017 at the Treatment Plant

Present: Peter Newman and Dan Lavoie, Commissioners; Ray Martin, Administrator; Chuck Come, Superintendent; and Jim McLaughlin, Clerk.

**Approval of Meeting Minutes**

Minutes of the Commissioners' regular meeting on May 8, 2017 were approved as submitted..

**Concord-Lake Sunapee Trail**

The Commissioners discussed the draft submitted by Tim Blagden of an easement for the District's narrow strip of land along the Warner River that would allow passage of the planned Concord to Laker Sunapee Trail over this stretch. The only addition the Commissioners agreed to make to the document was to include a statement that will allow the District unfettered access to this parcel to maintain the sewer main and manholes that lie on it. Ray will convey this to Tim along with the Commissioners' approval of the easement.

**Administrator's Report**

Discussed a draft survey to be sent to all customers concerning household characteristics and water usage. Some changes were made and Ray will undertake to revise the survey and include it in the next bill mailing. This survey was promised at the annual meeting in March.

The Commissioners asked about the status of the Maples B&B's outside water usage and whether it is metered. Chuck will make a visit to inspect how outside water is plumbed – before or after the meter. The Commissioners agreed that, should there be an illegal tie-in, that the property owners will be given 15 days to correct the plumbing.

**Superintendent's Report**

Chuck reported that the contractor crew had come and spent two days to make repairs and adjustments to clarifier #2. Chuck will reinstall the drive motor.

Chuck said that A&D is scheduled to come on June 22 to make a thorough inspection of the plant's water usage: the pumps to be connected to the instrument panel; pump water seals in working order; and instrument upgrade.

Discussed the issue of water leakage at the plant and concluded the plant's meter should be monitored regularly.

Chuck reported on his work at the McDonald's pump station that should help eliminate emergency call-outs in future.

The meeting was adjourned at 10:35 A.M.

The next Commissioners meeting: June 26, 2017 at 9 A.M.

Recorded by Jim McLaughlin, Clerk