

Minutes of the Meeting of the  
Warner Village Water District Commissioners  
At 4:00 P.M. on  
April 24, 2024 at the Treatment Plant

Present: Dan Lavoie, Herm Blanchette, and Shaun Murphy, Commissioners; Ray Martin, Administrator; and Jim McLaughlin, Clerk. Also, Joe Damour.

**Approval of Meeting Minutes**

The minutes of the Commissioners' regular meeting held on April 10, 2024 were approved as submitted.

**Damour Report**

Ray asked Joe Damour to report on progress at the McDonalds pump station. Joe described the dilapidated state of the piping and other components of the station and recommended that the Commissioners take steps to replace it in its entirety. He said the cost would probably be \$500,000 or more. Joe offered that with certain short-term fixes, the station could be kept in service for another two to three years. One specific temporary improvement for safety that he recommended was placement of a steel platform where personnel must stand to service the unit. Joe showed photos of the interior of the station to demonstrate the conditions he has found. He said he will submit a full report to the Commissioners.

Discussion focused on replacement for the pump station and a possible location, such as between McDonalds and the NH Liquor store. Jim made the point that steps should be taken now to get a cost estimate for a new pump station and pursue authorization in 2025 from the Annual Meeting for this expenditure, with payment of the necessary bond to be borne by the businesses who use it. Joe also discussed NHDES' arguing for a complete rebuild of the treatment plant and mentioned one possible approach involving totally a contained treatment process, similar to a large septic system, that would require less labor and once-a-year transport of sludge. He recommended the Commissioners consider this option.

Finally, Joe urged the District to invest more resources in the collection system, including developing a plan for systematic video-inspection and regular maintenance of the manholes and collection piping.

**Administrator's Report**

Ray advised the Commissioners that the auditors are at the office today and should have wrapped up their work onsite tomorrow. Ray, with responses from the Commissioners, filled out a questionnaire the auditors have submitted that deals with legal and ethical practices of the District employees and Commissioners related to the District's operation.

Ray submitted the March financial report and reviewed various aspects of the District's expenditures and revenues through the end of March, 2024. Essentially, Ray said the financial picture is normal for this time of year.

The meeting adjourned at 5:00 P.M.

The next meeting will be on May 15 at 3:30 P.M.

Recorded by James F. McLaughlin, Clerk