



Town of Warner

Budget Committee

DRAFT - Meeting Minutes

April 15, 2021 7:00 PM

No physical location for this meeting; it was conducted via Zoom.

At 7:00 p.m., Chairman Michael Cutting called the meeting to order and read this preamble:

Good evening, as Chair of the Budget Committee, I am declaring that an emergency exists and I am invoking the provisions of RSA 91-A:2, III (b). Federal, state, and local officials have determined that gatherings of 10 or more people pose a substantial risk to our community in its continuing efforts to combat the spread of COVID-19. In concurring with their determination, I also find that this meeting is imperative to the continued operation of Town of Warner government and services, which are vital to public safety and confidence during this emergency. As such, this meeting will be conducted without a quorum of this body physically present in the same location.

At this time, I also welcome members of the public accessing this meeting remotely. Even though this meeting is being conducted in a unique manner under unusual circumstances, the usual rules of conduct and decorum apply. Any person found to be disrupting this meeting will be asked to cease the disruption. Should the disruptive behavior continue thereafter, that person will be removed from this meeting.

Please note that all votes that are taken during this meeting shall be done by roll call vote.

1 – ROLL CALL

ROLL CALL: Mike Cutting (Chairman); Martha Mical alone; Martha Bodnarik, alone; Dave Minton, alone; Jonathan Lord (Select Board's Representative), alone, Michelle ____, Aarika ____,?

Also present: Diane Ricciardelli (Town Administrator), Judy Newman-Rogers (Admin Assistant to Select Board)

Chair Cutting said that they needed to approve the minutes of the last meeting.

Review and Approval of Minutes

February 2, 2021

Dave Minton moved and it was seconded by Jonathan Lord to approve the minutes of February 2, 2021, as circulated.

Lord: Yes, Mical: Yes, Bodnarik: Yes, Minton: Yes; Cutting: Yes, Aarika and Michelle abstained as they were not present at that meeting.

THE MOTION PASSED.

Election of Chair and Vice-Chair

Dave Minton nominated Michael Cutting as Chair of the Budget Committee.

No other recommendations were made.

A roll call vote was made on the recommendation:

Lord: Yes, Mical: Yes, Bodnarik: Yes, Minton: Yes; Cutting: Yes, Aarika: Yes, Michelle: Yes

Michael Cutting was officially nominated as Chair.

It was felt that the vote for the vice-chair should wait until the next meeting. Kimberley Edelmann was suggested as a nomination for vice-chair but she was not present to accept the nomination.

Diane said a vice-chair should be comfortable with Zoom, be able to establish and post agendas (electronic and hard copies), and keep in touch with everyone when the Chair isn't available.

This would be discussed further at the meeting in July.

In July, the YTD expenses will also be covered. Diane said that overall, the expenses are under 25%, which is appropriate for them being in the first quarter of the year.

There was some discussion about grants and other monies from the Federal Government that the Town of Warner may be eligible for.

There was discussion of the budget schedule for 2021/22. Chair Cutting said his goal is to be able to receive the budgets from each of the department heads and the Selectmen a week ahead of their scheduled budget meetings. Diane said that this was possible.

Martha Bodnarik asked what Chair Cutting thought about in-person meetings this year. Chair Cutting said he wasn't sure but felt that even if they go to in-person meetings, they should still offer a zoom component. Martha thought this was a good idea so more public could attend.

Chair Cutting said that the next meeting is scheduled for July 15, 2021. They will discuss the vice-chair position and the YTD expenses.

Training would be held for Aarika and Michelle hopefully in the fall. Diane said she would go onto the NHMA website and forward links to the two new committee members so they can get up to speed with the budget process.

It was confirmed that Town Meeting would be held the first Saturday in May at the Town Hall. It was not confirmed as yet if it will be all inside or if there would be an outside option.

It was moved by Martha Bodnarik and seconded by Dave Minton to adjourn the meeting. The motion was approved unanimously.

The meeting adjourned at 7:29pm.

Respectfully submitted,

Kristy Heath, Recording Secretary

Town of Warner