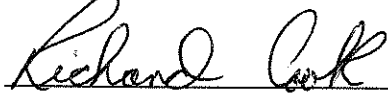


TOWN OF WARNER MEETING POLICY

1. All meetings must be posted as required under RSA 91A (24 hour notice minimum). When requested by a Committee Chairman, the Selectmen's Office will post meeting dates & times. Requests to post meetings may be made by either calling 456-2298 ext. 2 or email the dates/times/locations to selectboard@warner.nh.us. In order to prevent any problems, please allow ample time between a request to post and the actual meeting date.
2. Meeting minutes must be forwarded to the Selectmen's Office and Town Clerk's Office within five business days from the date of the meeting (RSA 91-A:2 II). Meeting minutes do not have to be approved prior to forwarding copies however, once they are approved, the final copies should be submitted. The written meeting minutes are considered the official record and retained permanently.
3. At a minimum, the following Committees/Boards will digitally record regular business meetings but may choose whether or not to record work sessions: Planning Board, Zoning Board, Board of Selectmen and Budget Committee although all other committees/boards are welcome to do the same. Nonpublic sessions are not required to be recorded.
4. Audio files of Board of Selectmen, Planning Board, Zoning Board and Budget Committee Meetings will be placed on the website for 3 months after which time audio copies may be obtained at the Town Hall while available and upon request.

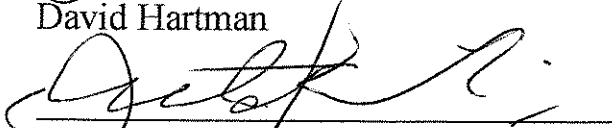
WARNER BOARD OF SELECTMEN



Richard Cook, Chairman



David Hartman



David Karrick, Jr.

Adopted August 5, 2008
Amended November 25, 2008