



Warner Board of Selectmen
Work Session Meeting Minutes
Monday, May 20, 2019
APPROVED

1. Open Meeting: Chairman Carson opened the meeting at 6:30 pm.

Attendance: Selectman Clyde Carson – Chairman, Selectman Kimberley Edelmann, Selectman Judy Newman-Rogers

2. Nonpublic Session

Members Present: Clyde Carson X
 Judy Newman-Rogers X
 Kimberley Edelmann X

Motion to enter nonpublic session made by Chairman Carson. Seconded by Selectman Newman-Rogers.

 X RSA 91-A:3, II (B) Hiring

Roll call vote to enter nonpublic session: Carson - Yes, Edelmann - Yes, Newman-Rogers - Yes

Other persons present during nonpublic session: Cheryl Frey

Description of matters discussed and final decisions made: Minutes were sealed for 12 months.

Chairman Carson made a motion to leave nonpublic session and return to public session at 7:10 pm. Roll call vote: Carson - Yes, Edelmann - Yes, Newman-Rogers - Yes.

3. Nonpublic Session

The nonpublic session was not recorded.

Chairman Carson made a motion to leave nonpublic session and return to public session at 8:08 pm. Roll call vote: Carson - Yes, Edelmann - Yes, Newman-Rogers - Yes.

4. Public session re-opened at 8:09 pm.

Attendance: Selectman Clyde Carson – Chairman, Selectman Kimberley Edelmann, Selectman Judy Newman-Rogers

5. Motion to Seal

Motion made by Selectman Carson for the May 20, 2019 nonpublic meeting minutes to remain sealed for 12 months. Motion was seconded, the motion passed unanimously.

Roll call vote to seal minutes: Carson - Yes, Edelmann - Yes, Newman-Rogers - Yes.

Motion: **PASSED** / DID NOT PASS

6. Warrant

The Board signed the warrant for the collection of taxes (first billing in 2019). The amount to be collected amounts to \$4,118,341.45 .

7. Economic Development Advisory Committee

Kimberley said the EDAC would like to recommend the Selectboard to meet with Paul Kneeland the President of Channel Building Company to talk about development at exit 9. Clyde said he has it as an action item for the Board to meet with Paul Kneeland.

8. New Fire Station

Kimberley reported SMP refunded the town \$4,700 after they disputed an aspect of the project regarding the equipment dryer. The refund according to the auditor's, goes back into the capital reserve fund. Kimberley is waiting to see what the final invoices amount to from North Branch, she is still refusing to pay some of the change orders because she did not request them.

9. Selectman's Office Coverage

The Selectman's secretary will be out of the office May 29 & 30. Kimberley said she will cover the office those 2 days.

10. 2019 Budget

Kimberley asked if there is a list created of all the things the Selectboard has authorized that are different from the original budget. Clyde said the Board was a part of the reductions in the budget. Kimberley said the Board needs to add the additional hours the Bookkeeper has. Clyde feels everything will filter out. Kimberley will pull together a list of items the Board has agreed on. There are potential expenses such as an extra pay period, Paychex and a Welfare Officer. Clyde said the Bookkeeper let him know that the Bookkeeper job is definitely more than she thought it would be, that is more problems existed that need to be corrected than what was originally thought. Kimberley said that is what has been told to the Board in the past and it's good to hear another opinion on it.

11. Public Comments

JD Colcord stopped by the Selectman's meeting and offered any help he can provide during the absence of a Town Administrator. His advice to the Board is they have a great team working for them, let them do their job. JD said there is no rush to hire a Town Administrator, he feels the team in place can run the town, all the Board needs to do is supervise, don't micro-manage it and provide support to your Department Heads, make the decisions that are needed and don't keep them waiting.

12. Code Red

Emergency Management Director, Ed Mical, also stopped in at the meeting and asked the Board if they all received an email about the upcoming changes, re-designation of someone from the community, it was recommended in the email the point of contact be someone from the Selectman's office. The Selectmen confirmed they have received the email. Ed said as Emergency Management the point of contact when something happens should be Emergency Management and then the Board could designate who they want to serve in the emergency notification or the non-emergency (2 different people). Ed wants to talk to his contacts on the State level and the Department Heads and then he will meet with the Board with his recommendations.

13. Final Pay Check - Town Administrator

Chairman Carson made a motion to approve the final payout for Jim Bingham in the amount 120.12 hours. Selectman Edelman seconded the motion, the motion passed.

14. Adjourn

Meeting adjourned at 8:49 pm

Board of Selectmen
Clyde Carson - Chairman
Kimberley Edelman
Judy Newman-Rogers

Recorder of the Minutes: Mary Whalen