



Warner Board of Selectmen

Meeting Minutes

Friday, March 20, 2020

APPROVED

1. Open Meeting Chairman Carson called an emergency session to order.

Attendance: Selectman Clyde Carson – Chairman, Town Administrator - Diane Ricciardelli, Selectman Judy Newman-Rogers and Selectman Jonathan Lord by teleconferencing

Others present: Varick Proper - Transfer Station Foreman

2. Transfer Station

A. Clyde said previously to today, the Board took action and limited access to the Town Hall. Now, the next decision has to do with the Transfer Station.

B. Varick is proposing to close the recycling building. Recycle material will be deposited into bins that will be outside the building, staff will take care of this material. Regular trash will be placed in the compactor as usual. Containers will be placed in the parking lot for mixed steel and aluminum cans. Cardboard will be deposited into a dumpster outside of the building and the staff will sort. No changes for depositing glass bottles. Basically, these changes are to help minimize staff contact with material. There are reports the virus can live on various surfaces anywhere from 24 hours on cardboard and up to 3-days on plastic.

C. The Transfer Station is asking the residents to retain their mixed paper and plastics at this time or deposit them directly into the trash.

D. All fee's are suspended immediately, but, will still take the items that fee's are charged for. The staff does not want to handle cash or checks.

E. The objective is to keep moving people in and out of the Transfer Station as quickly as possible.

G. Varick is also asking to suspend taking construction/demolition materiel. Contractors/homeowners can contact Naughton & Son to deposit that material there. Varick said for several years he has been discouraging contractor's from bringing their material to the Transfer Station, even if they are a resident.

H. The Swap Shop will be closed.

I. In order to maintain social distancing the Transfer Station hours will be expanded as follows:

Sunday 8:00 am to 4:00 pm

Tuesday 8:00 am to 4:00 pm

Wednesday 8:00 am to 4:00 pm

Thursday noon to 7:00 pm

Saturday 8:00 am to 4:00 pm

B. Clyde asked if there should be separate hours for seniors. Varick feels it may be too confusing and feels keeping things as simple as possible is the best. As the virus situation progresses it can be reassessed.

C. Diane asked if there will be employee's getting more hours. Varick said he has had volunteers for extra hours without pay. Varick feels this can be done with the labor that is budgeted. Clyde said it will be important to track the labor during these times. The State has declared this a disaster and is recognized at the Federal level as well.

D. Judy asked Varick if he has a plan to keep the traffic and people moving. Varick said they will be encouraging the residence to move along quickly. Socializing will be on hold for a view months. In the short term there will be only 5 parking spaces available.

E. This information will be placed on the website.

F. Further review on these changes will take place in a couple of weeks.

Board Action

Chairman Carson made a motion to authorize Varick Proper to move forward with his proposed adjustments at the Transfer Station and will review again in one to two weeks. Selectman Lord seconded the motion. Roll call vote: Carson - yes, Lord - yes, Newman-Rogers - yes. Judy said what Varick sent via email, his proposal, could be the motion. Clyde said we can include the email into the minutes.

The following is Varick's email regarding his proposal:

Good day,

In light of the evolving situation with COVID19 and after consultation with principal Transfer Station and DPW staff the following alterations to Transfer Station operations are being directed and or requested:

Effective immediately the recycling building is closed to the public. The Transfer Station will remain open as a drive through facility only. The right sided approach to the compactor will be closed. Trash will be directly deposited in the compactor as usual. Containers will be placed in the parking lot for the receiving of mixed steel and aluminum cans, cardboard, and glass bottles. At this time we ask that the public retain their mixed paper and plastics or dispose of them in the trash.

All fees are hereby suspended. Transfer Station will not be accepting or handling cash or checks. With the exception of construction and demolition material, items associated with fees will still be accepted and deposited in the appropriate areas as directed by Transfer Station staff.

The Transfer Station will no longer accept items for reuse. We encourage the retention of said items for donation at a later date.

In the interest of social distancing and reducing public congestion Transfer Station will be expanding the hours of public operations as follows: Sunday 8-4, Tuesday 8-4, Wednesday 8-4, Thursday 12-7, Saturday 8-4.

Unless superseded by higher authority these provisions will be effective 0800hrs Saturday 20 March 2020

*Varick Proper
Foreman, Transfer Station*

3. Adjourn

A motion was made and seconded to adjourn at 5:51 pm.

Board of Selectmen
Clyde Carson – Chairman
Judith Newman-Rogers
Jonathan Lord

Recorder of the minutes: Mary Whalen