



# TOWN OF WARNER

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Town Administrator  
Diane Ricciardelli

## SELECT BOARD MEETING DRAFT Minutes

**Tuesday, 6:00 pm October 25, 2022**  
**Lower Meeting Room Warner Town Hall 5 E Main St**

### **I. 6:00 pm Open the Meeting/Roll Call**

Chair Sam Bower opened the meeting at 6:32 p.m. and recognized the presence of fellow Board members Christine Frost and Lois Shea.

Also present; Andy Bodnarik; Ed Mical; Adam Sandahl of CMA Engineering in Portsmouth; Tim Blagden, resident and member of the Friends of the Concord/Lake Sunapee Rail Trail Board of Directors; Community Power Committee members Clyde Carson, George Packard, and Neil Nevins; Planning Board Chair Ben Frost; Department of Public Works (DPW) Director Tim Allen; Transfer Station Foreman Varick Proper; Select Board Administrative Assistant Judith Newman-Rogers; Town Administrator Diane Ricciardelli; other residents. (Recording Secretary Ray Carbone worked from a recording of the meeting.)

### **II. First Public Hearing: Highway Equipment Purchase Up to \$200,000 from the Highway Capital Reserve (6:30-6:50 p.m.)**

#### **a. Open the Public Hearing**

Chair Bower invited Department of Public Works (DPW) Director Tim Allen to explain this proposed purchase.

#### **b. Presentation**

Allen said he recently received a call from his truck vendor about the opportunity to purchase a new truck/chassis to replace a 2004 Mac truck that is part of the department's fleet. This new vehicle, (including a 7-year/ 150,000 bumper-to-bumper warranty and almost virtually new equipment, with the exception of a plow) would be available for delivery this coming spring; that would be an improvement over the 2024 estimate that DPW received earlier. (The 2004 Mac would be traded into the vendor to cover part of the purchase price; Allen said he didn't have a reliable figure on the trade-in value at this time.)

There is currently approximately \$316,000 in the DPW's Capital Reserve Fund (CRF). Select Person Shea noted that the vehicle purchase is currently in the DPW's Capital Improvement Plan (CIP) for 2023.

#### **c. Open for Public Comment**

Andy Bodnarik (who serves on the Planning Board, which annually reviews the Town's CIP) asked if this purchase is already in the DPW's Capital Reserve Equipment Fund. "It's not new money?" he asked. Chair Bower confirmed that was accurate.

Bodnarik said he was unsure exactly when this purchase would be taking place, so that could pose an unwanted complication. Allen said he would have a complete breakdown of all the DPW equipment available for the Planning Board to review at its meeting tomorrow night. "This expenditure is definitely going to take place in '23," he added.

**d. Close Public Comment**

At 6:42 p.m., Chair Bower closed the Public Comment portion of the hearing.

**e. Select Board Discussion – Motion to Approve / Deny / Amend**

There was no Select Board discussion. (Earlier, Chair Bower said that Allen had appeared before the Board recently and explained the issue.) A public hearing was required to expend from the CRF before purchase.

**f. Vote on the Motion – Pass**

**Chair Bower made a motion to release from the DPW's Equipment Capital Reserve Fund up to \$200,000 for the purchase of a 2024 Freightliner 114-SD with a 10-foot dump body and a fit-in snowplow. Frost seconded. In a roll call vote, the motion passed unanimously.**

**g. Close Public Hearing**

At 6:44 p.m., Chair Bower closed the public hearing.

**III. Second Public Hearing: The Friends of the Concord/Lake Sunapee Rail Trail Request for an Easement on Town Owned Property known as Map 14, Lot 3 at the end of Willey Lane, and Town Owned Property known as Map 17, Lot 9, near New Waterloo Cemetery on Rt. 103 West.**

**a. Open the Public Hearing**

Chair Bower introduced Tim Blagden, a resident and member of the Friends of the Concord/Lake Sunapee Rail Trail Board of Directors and asked him to explain the issue.

**b. Presentation**

Blagden said he came before the Select Board in late August to address easements over two parcels; the action would advance his group's goal of creating a walk/hike/bike trail, primarily along old railroad beds, linking the Newbury Harbor area on Lake Sunapee to the Pierce Manse neighborhood in Concord. But since that time, the Rail Trail group has discovered that one of the lots no longer exists (Map 14, Lot 3 at the end of Willey Lane); it was folded into an adjacent lot some time ago, and the group already has an easement on that land.

(Select Person Frost noted that, at recent meetings with the Budget Committee, that group discussed updating all Town's maps to help avoid problems like the one noted here.)

The Rail Trail Board is interested in Town owned property known as Map 17, Lot 9, near New Waterloo Cemetery on Rt. 103 West at this time because U.S. Rep. Annie Kuster has submitted a \$1.2 million request for federal funds that could pay for advancement of the trail, connecting the Waterloo areas of Town with the Interval (Interstate 89's exit 9) zone over federal land that are under the authority of the NH Department of Transportation (DOT); the funding would also pay for a new bridge over the Warner River that would link the trail directly to downtown village area. If the project can move forward as conceived, it will increase pedestrian and bicycle rider safety in the area and further advance the plans to connect more towns to the Rail Trail.

Blagden said that while the lot is somewhat large, the easement covers just a 30-foot wide patch along the former Concord Railroad bed, roughly following alongside the Warner River.

Chair Bower asked if the Town has any insurance liability for a portion of the Rail Trail that runs over Town-owned land. Blagden says it doesn't specifically but as a facility that's open free to the public, one is not needed; but the Rail Trail group still has a \$2 million liability insurance policy. The organization also assumes all maintenance issues.

Frost asked Blagden when the Board would see the official easement language. Blagden said he has a copy of the language and could bring it to the Board before tonight's meeting ends.

### **c. Open for Public Comment**

Andy Bodnarik asked for specific information about when the two lots were merged, referring to Map 14, Lot 3. Blagden said he would be able to provide that information, but he didn't have the details with him tonight. Bodnarik said there's a problem with the chain of ownership.

Frost said the particulars of Bodnarik's question could be reviewed at a later time, but it's not relevant to the easement request the Select Board is considering at this hearing.

Bodnarik disagreed, saying the lot in question is not listed on the Town's tax maps as a Town-owned property, but it is listed as a separate lot. Bodnarik said the Town tax map also doesn't include information about the assessed value.

Chair Bower said the Town had reviewed Town-owned properties over the last two years with an eye towards selling any that may have value, i.e., putting them back onto the tax rolls. Frost noted this particular lot is in a railroad bed and is therefore unlikely to be sold by the Town in any case.

Bodnarik said his concern is that this land was not listed among of Town-owned properties reviewed by the Planning Board and the Conservation Commission during the recent review process; among the possible considered uses was for a park, which this land may meet. He said there should be more thorough research into the land before this easement is granted. "Are there any other easements on this lot? Do we know that," he asked rhetorically.

Frost said in Warner, the former railroad company land was sold and all easements on that land were surrendered at that time.

Board Administrator Judith Newman-Rogers said that the list that was reviewed by Town boards earlier this year only concerned properties being considered for sale; this land is being considered for an easement.

Bodnarik said whenever an easement is granted, it has the possibility of altering the value of the land. He said this issue demonstrated a failure to communicate with other Town boards and the public.

Borack Greene asked about possible parking problems alongside the trail. Blagden said parking problems can be a major obstacle for Rail Trails, so he and his fellow Trustees are doing all they can to avoid any of those kinds of issues from hindering the Concord-Lake Sunapee project.

In answer to another question, Blagden said the Rail Trail group always seeks to get easements that are in perpetuity. That's a necessity for some grant programs, he said.

### **d. Close Public Comment**

At 7:43 p.m., Chair Bower closed the public comment portion of the meeting.

**e. Select Board Discussion – Motion to Approve / Deny / Amend**

Chair Bower said he thought that the Board could approve the easement at this meeting, pending a finalization of the specific language at a later date.

**f. Vote on the Motion – Pass / Fail**

**Frost made a motion to approve the easement between the Town of Warner and the Concord/Lake Sunapee Rail Trail Request on Map 17, Lot 9, pending the confirmation of clear title to the Town of Warner and finalization of agreement of the easement language; Chair Bower seconded. In a roll call vote, the Board unanimously approved the motion.**

Chair Bower asked that Blagden provide the correct language to Town staff; Select Person Frost noted that the language should address the issues that Bodnarik raised at this hearing.

**g. Close Public Hearing**

Chair Bower closed the hearing at 7:33 p.m.

**IV. Third Public Hearing: Draft Electric Aggregation Plan (7:20 – 8:00 p.m.)**

**a. Open the Public Hearing**

Chair Bower opened the hearing and welcomed Clyde Carson and other members of the Town's Community Power Committee.

**b. Presentation**

Carson said the goal of the Community Power Committee is to try to save Warner residents money on their electric bills. He said, in 2021, the Select Board and other governing boards around New Hampshire formed the NH Community Power Coalition. The Committee works to represent Warner on the statewide group and educate residents about significant power-related issues. (Committee member Henry Seidel works with both the Committee and the state coalition as an advisor.)

Right now, 22 New Hampshire communities have joined the Coalition, more are considering joining, Carson said. Among those already committed include neighboring towns Wilmot, Webster and New London, as well as the cities of Nashua and Rochester.

Right now, the default electric power company for Warner is Eversource, which provides the wires and other equipment as well as the actual power. The idea of "community power" is looking at that second element, i.e., the power. Right now Eversource and other companies (including Direct Energy) are able to make their energy purchases on a large regional/national market. Individual property owners purchase their power individually from Eversource (or some other company).

However, large organizations, e.g., a business like Market Basket, can purchase their power in bulk. In the last few years, the State has passed legislation that allows communities to pool their power needs together with other communities so they can all get a "better deal" for their customers, Carson explained. Communities in the Coalition are now looking at how they can utilize this new option to purchase power, and to provide the needed Customer Service.

The Warner Community Power Committee has put together a draft plan for the Town, and the first of two public hearings is scheduled for tonight. (A second hearing will take place on Nov. 22.) After getting public input at

those hearings, the Committee will put together a final version and present it to the Select Board for consideration. If the Select Board approves the plan, the proposal would be presented to voters at the annual Town Meeting in March 2023.

If the warrant article were approved, all Warner property owners who are currently Eversource customers would automatically become part of the new Community Power program. Non-Eversource customers would have to request to become part of the program and Eversource customers could to opt out of the program during the first six months of the operation. (There are approximately 90,000 residential and business accounts that could be part of the Coalition's customer base, which translates to millions of dollars of business.)

If voters approve the program, Warner Community Power will replace Eversource as the default provider in Town, i.e., if you moved into Town, this would be your electric power provider unless you specifically chose an alternate. The new operation will likely begin some time in 2023.

Carson explained there' is no Town (municipal) money that will go into the new Community Power. The service is paid for by customers.

At this time, the Committee is considering providing three options for customers: a basic service (similar to what Eversource currently provides) is currently estimated to cost about 14% lower than what Eversource charges (for power only, not the equipment, etc.); a second tier would allow for a 50/50 mix of renewable and nonrenewable power; and a third tier would be 100% renewable power.

### **c. Open for Public Comment**

Diane Ricciardelli asked Carson if Eversource could simply raise their equipment/installation costs to make up for what they may be losing under the Community Power program. Carson said the NH Public Utility Commission (PUC) oversees Eversource's operation in the State, so companies cannot simply make that kind of change. Another Committee member noted that Eversource makes almost nothing on the equipment/installation; all its profits are related from the power.

Another resident asked about alternative energy, like solar. How could that be impacted by the Community Power operation? Carson said if a homeowner uses solar, this would still be a competitive option. Another Committee member explained that the statewide Coalition is interested in promoting alternative energy, so its metering system may be more cost-effective than the current Eversource plan.

Another Committee Member said that the Town group would not be handling the billing, etc., under the new system. The 22 towns of statewide Coalition are hiring two national companies: one to handle billing and customer service, and another to find the most beneficial electric power for sale.

Another resident asked how customer interaction with the new organization will differ from the way it's done with Eversource regarding billing, outages, etc. Carson said the delivery service will still be made through Eversource, so that will not be different. One Committee member said the average customer would likely notice little, if any, difference. Another committee member said the new Coalition is a nonprofit organization that will pay for its operations by "skimming off the top" of the rates that customers pay.

Frost asked the Committee members if they think they've done enough to educate residents about this new Community Power program. The members said the group is facing the same challenge, in that regard, as other warrant article backers regarding that issue.

After a brief discussion, Frost suggested that notification about the new program be included in the Pillsbury Free Library newsletter, and a notice be posted at the Transfer Station.

Another resident suggested adding a notice to the Kearsarge Area Chamber of Commerce.

Andy Bodnarik asked the Committee members if the stranded costs and the energy efficiency programs currently included with Eversource would remain with the new operation. A member said they would remain.

Carson thanked the residents and the Committee members for their participation.

#### **d. Close Public Hearing**

At approximately 8:30 p.m., Chair Bower closed the public hearing.

### **V. Fourth Public Hearing: Design Options by CMA Engineering Inc. for the Transfer Station (8:00 p.m.)**

#### **a. Open the Public Hearing**

Chair Bower introduced Adam Sandahl from CMA Engineering; the company did an engineering study of the Transfer Station.

#### **b. Presentation**

Sandahl asked if the Board had any questions about the information that CMA had previously presented to the Board.

Chair Bower asked Sandahl if he could provide the background to this issue, noting when the idea of updating/renovating the Transfer Station was first brought to his attention, DPW Director Allen and Transfer Station Foreman Varick Proper presented information that the layout of the facility wasn't entirely safe or efficient. In addition, the men thought it would be beneficial to reduce the amount of waste that goes into the compactor.

Sandahl said after CMA did a study of the Transfer Station, the company suggested three options.

1. The first was a low-cost proposal to improve safety by improving vehicular traffic and changing the location of the recyclable containers.
2. The second was to add a second compactor, which would improve the recycling schedule (which was sometimes causing half-full compactors to be emptied on Fridays) and provide more flexibility.
3. And, finally, the third proposal is to create an entirely new facility that could accept waste and recyclable from surrounding communities.

CMA looked at the problem the Town faced with a single compactor. Sandahl said he understood the facility is doing 5-to-10 extra "pulls" a year; i.e., emptying the compactor before it is full so it is empty for the weekend rush. Each "pull" costs \$300, or approximately \$2,000 per year. When that figure is compared with the cost of buying and installing a new compactor, which is estimated to be between \$50,000 to \$100,000, purchasing a second compactor isn't recommended. Most municipalities in New Hampshire don't have two compactors, Sandahl noted.

CMA's study concluded that the most important issue at the Transfer Station is safety, with pedestrian and vehicular traffic crossing paths in the space.

The first "low-cost" option would keep the compactor at its current location but remove (or reduce) the drive-through option. Installing nearby parking spaces would allow residents to simply walk their trash to the compactor, thus avoiding a back-up if one driver needs/takes extra time using the compactor; recycle bins would also be closer to the parking spaces. In addition, the swap shop would be moved to another, more northerly, spot. Estimated cost: \$82,000.

The second option involves moving the compactor away from the center of the site and adding a second compactor. There would also be some retrofitting needed to the large building, which would allow recyclable materials to be handled more efficiently. Estimate cost: \$500,000.

The third option would involve becoming more of a regional facility, which would involve more construction, a stronger separation between commercial and residential uses, a tipping floor and the ability to use tractor-trailers to move solid wastes. Estimated cost: \$4 million. (A smaller version of this could be built for \$2 million.)

Sandahl said, to begin with, CMA recommends the first option. In addition, the Town should consider finding ways to “swap-out” compactor cans at some other space on the property to insure that more compactor containers are full or near full when they’re sent out. (A larger building is not recommended at this time unless Warner wants to move towards a regional facility.)

Educational programs in the schools can also improve recycling, Sandahl suggested, e.g., recycling textiles. Charging for trash drops can also encourage residents to look more carefully at their trash, i.e., being more diligent about removing recyclables and/or using composting methods; but it’s a procedure that’s generally unpopular with residents. (Single-stream recycling is not recommended because it’s more expensive than the source-separation system the facility currently uses.)

There was also a question about stepping up the Town’s current composting program, which uses yard waste, etc., by adding food waste. It does make for better composting product, Sandahl said, but the system is more labor-intensive; he suggested that if the Town is interested in pursuing this idea further, to look for a local composting expert.

### **c. Open for Public Comment**

Andy Bodnarik asked about the location of a second compactor in one of the plans. After some discussion, Chair Bower said the plans presented by CMA tonight are only a starting point for discussion.

Frost said she is concerned about an Occupational Safety and Health Administration (OSHA) compliance issue that CMA had noted to the Select Board; it was not included as part of the “low-cost” option. Sandahl said it is absolutely an issue the Town needs to deal with as promptly as possible.

Frost told Sandahl that she has not seen any appeal to the public for input about problems and potential solutions for the Transfer Station, particularly after the issue drew significant concern from residents at the 2022 annual Town Meeting. Sandahl said the company could still find a way to gather input, perhaps from an online survey or a survey available at the facility.

A resident spoke in favor of purchasing a second compactor. If one breaks down, the Town would have the option of using the other. Bodnarik said, at a minimum, the current compactor should be replaced with a newer model that would be less likely to break down.

The CMA report has been on the Town’s website, according to Board Administrator Newman-Rogers.

### **d. Close Public Hearing**

At 9:15 p.m. Chair Bower closed the public hearing. He said that the Select Board would review the proposals at a Work Session in the future.

## **VI. Old Business**

Chair Bower said he has recently learned about a leaky roof at the Warner Community Center (WCC). Town Administrator Ricciardelli said DPW Director Allen is aware of the problem and is working to resolve it.

## **VII. New Business**

Frost read a letter from a resident who said that there is a rat infestation in the neighborhood related to an employee of a waste removal company who parks his company truck overnight at his residence. The resident asked the Town to enforce a zoning ordinance that would identify the problem as a “nuisance” and take appropriate action.

Town Administrator Ricciardelli said she has received three complaints from residents about this issue. Since the Town doesn’t have a Health Officer at this time, Chair Bower agreed to visit the site and if the scene is as reported, the Board can reach out to the individual and the waste removal company and seek to resolve the problem.

Frost read an anonymous email about a resident of Pumpkin Hill Road who owns a registered business, but is receiving significant truckloads of materials from a junkyard. The writer says the situations is “unlawful and potentially dangerous.”

Frost said she was unsure about various issues in the letter that she found confusing. Town Administrator Ricciardelli said she had investigated this issue and found that “no business is being conducted” at the address mentioned. Trucks are bringing in junkyard materials, but they leave the next morning. “I don’t see anything illegal here,” she told the Board and suggested reaching out to the Planning Board Chair to examine for regulation or zoning issues.

Ricciardelli reported there is one other piece of correspondence regarding Gamil Azmy’s property. The issue has been ongoing for some time and Ricciardelli said she’s been working with State officials on it. She suggested the Board have the officer handling the case, come and talk about the situation more thoroughly at a future meeting. The members agreed.

## **VIII. Administrator’s Report**

Administrator Ricciardelli told the Board:

- a. The NH Department of Revenue Administration (DRA) now has all the information needed to begin setting the Town’s tax rate. DRA will send its data back to the Select Board and the members will set the Town’s property tax rate.
- b. The Select Board will look at the proposed 2023 budgets of the DPW and Transfer Station, as well as its own budget, when it meets on Monday, Nov. 14.
- c. Ricciardelli is doing much of the 2023 proposed department budgets this year because the Town is still instituting its new financial system. “Next year, we hope to have each department enter its own budget,” she told the Board.
- d. At this time, roughly 86% of the year 2022 has passed by, and the Town has spent about 70% of its budget. This is about the same as last year; this is a good place; some of the pending year-end bills are relatively large.
- e. Re: CIP. The Select Board still needs to review issues regarding the Assessing Department, the Town Hall roof project, and the engineering study (re: access to Interstate 89’s exit 9). Frost asked why Foreman Varick Proper presents information to the Board about the Transfer Station, rather than DPW Director Tim Allen since the facility is under the DPW’s authority. It is the way the Town has been doing it for some time now was the reply.
- f. There was some discussion about CIP requests from the various departments. That information typically goes through the Planning Board Office/CIP Committee/CIP Coordinator, then the Planning Board does an annual review of all CIP requests. Planning Board Chair Ben Frost said that, as others have noted, for some reason, several departments have been relatively late submitting their CIP requests this year.

After some discussion, the Select Board agreed to meet to review CIP items at a meeting this coming Thursday, Oct. 27, at 6:15 p.m.

- g. The new phone system should be operational by December.
- h. Ricciardelli plans to meet with resident Anthony Mentos soon and Chair Bower met with a representative of the Reliable Resources organization recently to discuss issues related to work needed on the Warner Community Center building. The hope is to win a Community Development Finance Authority grant to fund the work. (Mentos, who is Project Manager with SMP Architecture, Inc., has been providing free counsel to the Town about the proposed project. Reliable Resources is doing an energy audit.)
- i. Ricciardelli said all necessary inspections of the WCC building related to the initiation of a childcare facility (to be managed by the Central New Hampshire Boys and Girls Club) are completed. The approval notices have been sent to the nonprofit organization.
- j. DPW Director Allen is reaching out to the NH DOT about a possible crosswalk on Rte. 103. Ricciardelli said the Town should soon learn about how the process of creating such a space would work on the State-owned highway.
- k. Primex, the Town's insurance company, has been in touch regarding an outstanding suit that a resident filed after tripping while dropping off trash at the Transfer Station. The company made some recommendations about changes at the facility and DPW Director Allen and Forman Proper are addressing them.
- l. Primex has also been in touch with the Town regarding a complete inventory of all Town-owned property. This is part of the process needed to complete the annual audit that is sent to DRA regarding the establishment of the Town's property tax rate.
- m. Ricciardelli asked the Select Board to schedule a meeting where she can present some of the health insurance options for Town employees; an increase of 11.3% in cost is projected but Ricciardelli said she could present various options. Some employees typically attend this meeting, as well as a representative of the health insurance company, HealthTrust. After some discussion, the Board agreed to hold a future meeting for this.
- n. Ricciardelli passed out to the members the only submitted application for the vacant Health Officer position. The Board asked that an interview be scheduled.
- o. The DPW will be hiring two new employees.
- p. The issue of what to do with the pine tree in front of Town Hall has come up. The Board needs to decide whether to decorate the tree for the holidays (as tradition) and/or remove the tree, which has some bald spots. Select Person Shea recommended decorating the tree and discussing the removal after the holidays. Chair Bower agreed, saying he would discuss the issue further with Ricciardelli. (Frost had no opinion.)
- q. Chair Bower and Frost said they would organize the Town Hall holiday decorations.
- r. Ricciardelli noted building permits are up approximately 17% over last year. In addition, the Town has added three new committees. These changes create more work for Town employees, she explained, and will result in a need for more financial resources; the latter will show up in the Select Board's proposed annual budget.
- s. Ricciardelli reported the new Groundwater Committee has received a grant for work that was sought on its behalf by the Central New Hampshire Regional Planning Commission. However, the invoices are being sent to the Town rather than the NH Department of Environmental Services (DES). She said she's working to resolve the problem.
- t. Ricciardelli sent out an email to various Town boards, committees and organizations asking for submission of reports for the 2022 annual Town Report. The deadline is the end of the first week of January. Chair Bower asked if a member would write the Select Board's report; Shea volunteered.

## **IX. Select Board Other Business**

The Board discussed a proposed survey of Town employee's opinion of the new wage and review process. Shea said she's still working on it.

Chair Bower asked when the annual review of Town employees is and Ricciardelli said it would be after the annual Town Meeting in March 2023.

**X. Public Comment - None.**

**XI. Consent Agenda**

Chair Bower made a motion to approve the following, as approved by the Warner Select Board:

1. Building Permits:

Map03 Lot 035	Old Warner Lane
Map 31 Lot 001	East Main Street
Map 30 Lot 009	School Street
Map 13 Lot 019	Willaby Colby Lane
Map 32 Lot 002	Depot Street
Map 29 Lot 002-1	E Main Street
Map 11 Lot 050	Schoodac Road
Map 11 Lot 024	Connors Mill Road
Map 14 Lot 007-1	Nichols Mill Lane
Map 10 Lot 078	Runels Loop
Map10 Lot 066	Kelly Hill Road
2. Notice of Intent to Cut Wood or Timber:
  - a. Map 17 Lot 25 access from Retreat Rd, 1 acre
3. Request to the Trustees of Trust Funds for:
  - a. \$196.68 from the Fire fighters Equipment Capital Reserve Fund for payment to Motorola Solutions, Inc. for radio accessories.

Frost seconded. In a voice vote, the motion passed unanimously.

**XII. Manifest**

Chair Bower made a motion to authorize the Select Board to approve Manifest for October 25, 2022, manifests and order the Treasurer to sign:

- Accounts Payable check numbers 6328 through 6465, dated 10/12/2022, in the amount of \$104,756.27.
- Payroll paper check numbers 3071 through 3091 and direct deposit check numbers E00426 through E00448, dated 10/20/2022, with a net check and direct deposits totaling \$46,760.02
- Payroll check deposit number 6466 dated 10/19/2022 in the amount of \$46,760.02.

Frost seconded. In a voice vote, the motion passed unanimously.

**XIII. Adjourn**

With no further business to come before the Board and, without objection, Chair Bower adjourned meeting at 10:23 p.m.