



# Warner Trustees of the Trust Funds

Meeting Minutes  
Tuesday, July 20, 2021

**DRAFT**

## 1) Roll Call

The meeting was called to order at 7:02 pm. Committee members in attendance were Trustees Kimberley Edelmann, David Hartman and Julia Bodnarik.

## 2) Sugar River Bank Paperwork

The Trustees signed Custodial Agreements for each of the accounts set up at Sugar River Bank. The agreements include each Trustees' social security numbers, which are only used for identification when Trustees call the bank.

Kimberley said would hand carry the paperwork to Ginger Marsh.

## 3) Fidelity Paperwork

The Fidelity account needed to be updated to show the current Trustees who are responsible for the it. At the time, none of the Trustees were listed. David Karrick was, but did not recall his password. It was believed that John Warner and Dale Trombley were also still listed. Fidelity would not provide information about who was on the account.

Kimberley shared that a representative of Fidelity, "Megan", had sent a form with highlighted areas that require information about the current Trustees in Warner and other key information. It was not printable on her home computer, but she was able to print it elsewhere.

The Trustees reviewed the document and worked to establish what information to provide.

Section 2 was where the Trustees and their personal details would be listed. Only Kimberley and Julia wanted their names on the account; David did not see a need. Account holders are only allowed to receive either electronic reports or paper, not both. Julia decided to go with paper. Kimberley would try the electronic reports.

The document also needed to be notarized. Kimberley visited the meeting downstairs to see if a notary was present. There was not. It was agreed that Kimberley and Julia would visit Ginger Marsh to get the document notarized.

The document also called for a corporate seal or a copy of the filed articles of incorporation of the Town. Kimberley said she would find out what was available in the Town Hall.

Once the change of names was accepted by Fidelity, the Trustees would be able to focus on what to do with the account. At the current time, the Trustees didn't even have the ability to speak with anyone at Fidelity about the account.

#### 4) Charter Trust

David asked to review a Charter Trust report. Kimberley walked David through the report, noting the recent purchase of Hormel, Emerson, JP Morgan and several other new assets.

#### 5) TTF Laptop

Julia noted that Dan Watts put Quickbooks on the system. However, he was working on getting a new system as the one in use was old and not holding a charge any longer. It also was having trouble connecting to the Internet.

#### 6) TTF Mail

David commented that it wasn't always clear when action was needed when going through the TTF mail. Julia and David agreed a system to decide when Trustee action was needed. Julia also noted that the file system needed to be tidied up, something she would be addressing.

#### 7) Adjournment

Next meeting: Saturday, August 14 at noon at the Town Hall.

David made a **motion** to adjourn. Julia **seconded**. The **motion passed** with all in favor. The meeting adjourned at 7:40 pm.

Respectfully submitted,  
Kimberley Brown Edelmann  
Recording Secretary