

Minutes of the Meeting of the  
Warner Village Water District Commissioners  
At 9:00 A.M. on  
January 14, 2019 at the Treatment Plant

Present: Peter Savlen, and Dan Lavoie, Commissioners; Ray Martin, Administrator; Chuck Come, Superintendent; and Jim McLaughlin, Clerk.

**Approval of Meeting Minutes**

The minutes of the Commissioners' regular meeting held on December 10, 2018 were approved as submitted.

**Administrator's Report**

Ray advised that the auditors would be in town on February 27-28 to conduct the 2018 audit. Ray distributed revised October and November revenue and expense reports. He explained that there was an error of \$193 in the October accounts that Chris Perkins identified and that has been added into the revisions. The Commissioners reviewed and approved these two revised monthly reports. Ray explained his method for accounting for revenue that results from customers who move during a billing period by showing those revenues under Other Charges/Service Charges. As of November the total in this account was \$1,113.93. At the end of 2018, revenues had reached 98.36% of budget. Total expenses were \$433,704, versus a budget figure of \$439,668. Overall, Ray said 2018 was a good year.

Ray discussed the draft budget for 2019, particularly with regard to the solar array and its impact on the District's electricity charges. The last year before the solar array came on line (2015) the annual cost of electricity was about \$29,000. In 2018, the net cost to the District was about \$27,000. If increases in the price of Eversource electricity rates are considered, the savings resulting from the solar power generation project could be as much as \$6,000.

Other aspects of the budget discussed were the \$1 million expense for the groundwater injection project and \$35,000 for a new truck. The million item is a rough estimate that seems to be high but that was the consultant's recommended figure. However, this is a commitment for the Commissioners to spend up to those amounts. Other parts of the budget were discussed. Savings in chemicals and testing resulting from the new method of disposing of plant effluent could be as much as \$10,000 per year.

The Commissioners voted to give Chuck a bonus payment of \$800 in view of his efforts to make the water and sewer operations run smoothly and in a cost effective manner. The Commissioners thanked Chuck for his dedication.

The Commissioners voted to approve the draft 2019 warrant.

Ray reviewed his discussions with Tim Blagden concerning purchase of the property across the Warner River where testing for the site's suitability to receive treated effluent has been successfully completed. The Commissioners voted to authorize Ray to negotiate with Tim on a final purchase and sales agreement in an amount not to exceed \$54,800.

Lastly, Ray advised the Commissioners that he had been contacted by a staff person at Public Utilities about finalizing PUC's decision the North Village Road properties and amending the District's franchise area to exclude these properties. Ray will try and pull together documentation on this issue and report back.

Meeting adjourned at 11:02 AM.

The next regular meeting will be January 28, 2109.

Recorded by Jim McLaughlin, Clerk.