

Minutes of the Meeting of the  
Warner Village Water District Commissioners  
At 9:00 A.M. on  
November 9, 2022 at the Treatment Plant

Present: Shaun Murphy, and Dan Lavoie, Commissioners; Ray Martin, Administrator;  
and Jim McLaughlin, Clerk

**Approval of Meeting Minutes**

The minutes of the Commissioners' regular meeting held October 9, 2022 were approved by the Commissioners.

**Administrator's Report**

Ray reported on the recent developments concerning the rapid infiltration basin project. He distributed copies of an email from NHDES to John Warzocha of Horizon Engineering detailing the shortcomings of the site investigation report/plan submitted by Horizon. Also distributed was a copy of Warzocha's email response to DES, copies of which had been forwarded to the District by the State.

Clearly, NHDES staff are very unhappy with the materials submitted and communicated the shortcomings in their email. Horizon blames their own engineering staffing problems on the poor quality of their submittals to DES and inadequate oversight by the project supervisor.

The Commissioners discussed their options of continuing with Horizon or looking for another engineering firm. It was agreed that a meeting between the District, Horizon and NHDES staff is essential to choosing the best path forward. Ray will try to set up a meeting next week with all parties involved.

Ray discussed the need for the District to take the next step in securing State and federal fund assistance on the rapid infiltration basin project. He said that the total project cost was given as \$1,798,000 of which \$538,215 would be a grant, and the remainder a loan. Of the loan amount, ten percent (\$125,983) would be forgiven, i.e., turned into a grant. So the balance of costs to be in the form of a loan would be \$1,133,802.

He distributed two documents for the Commissioners to review. The first is an application for the entire amount in federal assistance in the form of a loan in the amount of \$1,259,834 for and the second was an application for a grant of \$538,215.

After further discussion, the following motions were made and approved:

1. The Warner Village Water District Commissioners approve submitting an application to the NH Department of Environmental Services for financial assistance in the form of a loan in the amount of \$1,259,834 to be used to plan and construct a rapid infiltration basin system and for making improvements to the District's treatment plant that are essential to the plant's operations.
2. The Warner Village Water District Commissioners authorize the District's Administrative Assistant to sign and submit on behalf of the District an application for grant funds in the amount of \$538,215 for the purpose of

constructing a rapid infiltration basin system and making necessary improvements to the District's wastewater treatment plant.

The meeting concluded at 9:55 AM.

The Commissioners will be notified of the date of the next meeting.

Recorded by Jim McLaughlin, Clerk.