



UPDATED MARCH 28, 2020

TOWN OF WARNER

P.O. Box 265
Warner, New Hampshire 03278-0265
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Board of Selectmen

Clyde Carson - Chairman
Judith A. Newman-Rogers
Jonathan Lord

Town Administrator
Diane Ricciardelli

GOVERNOR SUNUNU issued a **Stay at Home** order for the State of New Hampshire on Thursday, March 26, due to COVID-19, for all NON-ESSENTIAL employees, until (at least) May 4, 2020. The Governor also directed all schools to close and work toward a virtual environment at least until May 4, 2020. Officials of the Town will meet with departments to discuss our plans as we move forward through this crisis. All Governor's Orders are available on our website, www.warner.nh.us.

WARNER TOWN OFFICES CLOSED TO THE PUBLIC
Beginning Wednesday, MARCH 18, 2020 UNTIL May 4, 2020
EXCEPT BY APPOINTMENT
FOR URGENT BUSINESS ONLY

TRANSFER STATION IS OPEN with extended hours and recycling is closed
– see below for Transfer station detailed changes.

The complete Stay at Home Governor's Executive Order can be found here:

<https://www.governor.nh.gov/news-media/emergency-orders/documents/emergency-order-17-1.pdf>, with more detail here:

<https://www.governor.nh.gov/news-media/emergency-orders/documents/emergency-order-17.pdf>

ALL TOWN EMPLOYEES (Town Hall, Transfer Station, DPW, Police and Fire) ARE ESSENTIAL EMPLOYEES. We are making every effort for employees to work at home, and/or keep at least 6 feet of distance between employees whenever possible.

The Board of Selectmen and Town Administrator are working on the Paid Time Off guidelines for employees who are: 1) ill with COVID-19, 2) under quarantine as a result of contact with a person who has COVID-19, 3) is caring for an individual with COVID-19 or, 3) is caring for children who are unable to go to school.

THE TOWN OFFICES are closed to the public until further notice. Residents can access services by appointment only or on-line. While we continue to serve the residents of Warner, employees are in the building as a "Virtual Town Hall." Many of the transactions can be done on-line or arranged by phone, email or drop box. Resident questions can, and will, be answered by phone or email. As a last resort, you may schedule an appointment Town Hall with the appropriate Town personnel to complete your transaction. Our Town Hall employees work both remotely and on-site, and will continue to be at your service.

PUBLIC LIBRARY: The Library is closed. The staff is available via phone or email for questions but not for loaning materials. The State Library has cancelled all inter-library loans at this time. All the online resources will still be available. To get your library login and password for the catalog and for

free downloadable books, and other passwords for genealogy, online language lessons, and magazine articles contact staff at 456-2289 or online at <https://warner.lib.nh.us/contact>. To keep up with library and Town news and tips for activities while at home, follow <https://facebook.com/PillsburyFreeLibrary>

PUBLIC MEETINGS: Non-essential board and Selectmen Committee meetings in April will be up to the discretion of the Board of Selectmen, and will be **determined on a weekly basis**. Those include The Economic Development Advisory Committee (canceled for March), The Energy Committee, and Warner River Advisory Committee.

Essential Meetings of Board of Selectmen, Planning and Zoning boards, will continue as scheduled utilizing teleconferencing, unless canceled by the Chair. Governor’s Executive Order #12 :

<https://www.governor.nh.gov/news-media/emergency-orders/documents/emergency-order-12.pdf>

Access to the teleconference information (using the application Zoom.us) can be found on our website under the meeting notice and on the meeting agenda.

MUNICIPAL FACILITIES – EVENTS CANCELLED

TOWN HALL BUILDING – Due to the need to protect our citizens from undue exposure to the coronavirus and our inability to completely disinfect the building in between uses, all public and private functions scheduled at the Warner Town Hall are canceled until further notice, but not sooner than May 5, 2020. We will review at that time.

DOG ORDINANCE in our PARKS

Dog Leash/Clean Up Requirements A friendly reminder to all dog owners. The Town has an ordinance that has established that all dogs be leashed while inside Town recreation areas, and leashed or under voice command in Town common areas and that the handler be responsible for removing defecation as it occurs in all areas. The mandatory dog leash areas are as follows: Bagley Field, Riverside Park, Simonds School and the Old Grade School playground. The mandatory dog leash or under voice command areas are as follows: Town Hall lawn, Masonic lawn, Monument and all sidewalks.

Please respect the ordinance to minimized the clean-up when preparing the fields at a later date.

HOW TO COMPLETE TOWN HALL TRANSACTIONS

TOWN CLERK’S OFFICE – <https://warner.nh.us/departments/townclerk/>
(603) 456-2298 extension 5 or 6.

Car Registration renewals can be completed on-line.

The Town Clerk’s office is open to the public by appointment only. Renewals can be processed online or thru the mail. We have a secure White Drop Box located at the front entrance of the building that may be utilized as well. **(NO CASH PLEASE)**

If you have 20 day plates that were issued on March 1, 2020 or later, the 20 day plates are good until April 30, 2020, per the Governor. **Again, if you need to come into the office to process a transaction, please call and make an appointment. (603) 456-2298 ext 5 or 6.**

TRANSACTIONS WHERE YOU NEED TO MAKE AN APPOINTMENT TO COME INTO THE OFFICE INCLUDE:

Marriage Application
Transferring of plates

New registrations
New dogs
Notary Services
Voter Registration

TRANSACTIONS YOU CAN PROCESS ONLINE:

VEHICLE RENEWALS: <https://www.eb2gov.com/scripts/eb2gov.dll/ereg/main?towncode=750>

COPIES OF VITAL RECORDS:

<https://www.eb2gov.com/scripts/eb2gov.dll/Vitals/Main?towncode=750&source=VR>

DOG RENEWALS:

<https://www.eb2gov.com/scripts/eb2gov.dll/Dogs/Main?towncode=750&source=DL>

Any questions, Please do not hesitate to contact the Town Clerk's office:

EMAIL townclerk@warner.nh.us or call 603-456-2298 ext 5 or 6, or
mail: P.O. Box 265, Warner, NH 03278

Office Hours: Monday – Thursday 8:00 am – 3:00 pm, **NO SATURDAYS. Closed Tuesday evening. To schedule an appointment, call during OFFICE HOURS or email.**

Transfer Station Changes

In the interest of social distancing and reducing public congestion Transfer Station will be expanding the hours of public operations as follows:

Hours: Sat/Sun/Tue/Wed 8-4, Thu 12-7

Effective immediately the recycling building is closed to the public. The Transfer Station will remain open as a drive through facility only. The right sided approach to the compactor will be closed. Trash will be directly deposited in the compactor as usual. Containers will be placed in the parking lot for the receiving of mixed steel and aluminum cans, cardboard, and glass bottles. At this time we ask that the public retain their mixed paper and plastics or dispose of them in the trash.

All fees are hereby suspended. Transfer Station will not be accepting or handling cash or checks. With the exception of construction and demolition material, items associated with fees will still be accepted and deposited in the appropriate areas as directed by Transfer Station staff.

The Transfer Station will no longer accept items for reuse. We encourage the retention of said items for donation at a later date.

ASSESSING AND LAND USE OFFICE: Assessing@warner.nh.us
(603)456-2298, ext 3

Email request for information or call during office hours.

Monday, Tuesday, Thursday, 8-4.

Wednesday 8-noon.

JUNE 1, 2020 - EXTENDED DEADLINE FOR APPLYING FOR ELDERLY, DISABLED, BLIND PROPERTY TAX EXEMPTIONS AND OPTIONAL VETERANS', ALL VETERANS', AND DISABLED VETERANS' TAX CREDITS

72:33 Application for Exemption or Tax Credit. –

I. No person shall be entitled to the exemptions or tax credits provided by RSA 72:28, 28-b, 28-c, 29-a, 30, 31, 32, 35, 36-a, 37, 37-a, 37-b, 38-b, 39-b, 62, 66, and 70 unless the person has filed with the selectmen or assessors, by April 15 preceding the setting of the tax rate, a permanent application therefor, signed under penalty of perjury, on a form approved and provided by the commissioner of revenue administration, showing that the applicant is the true and lawful owner of the property on which the exemption or tax credit is claimed and that the applicant was duly qualified upon April 1 of the year in which the exemption or tax credit is first claimed, or, in the case of financial qualifications, that the applicant is duly qualified at the time of application. The form shall include the following and such other information deemed necessary by the commissioner:

I-a. If any person, otherwise qualified to receive an exemption or credit, shall satisfy the selectmen or assessors that he or she was prevented by accident, mistake, or misfortune from filing a permanent application or amended permanent application on or before April 15 of the year in which he or she desires the exemption to begin, said officials may receive the application at a later date and grant an exemption or credit for that year; but no such application shall be received or exemption or credit granted after the local tax rate has been approved for that year.

BTLA Administrative Rule Definition: Tax 102.02 “Accident, mistake or misfortune” means something outside the party's own control and not due to neglect, or something that a reasonably prudent person would not be expected to guard against or provide for.

DRA Administrative Rule Definition: Rev 401.01 “Accident, mistake, or misfortune” means something outside a person's control, or something which a reasonably prudent person would not be expected to guard against or provide for.

Planning and Zoning documents can be mailed to the Town Hall, or sent by email if they do not require an original signature. Please call to determine if you can email or snailmail your documents.

BUILDING PERMIT APPLICATIONS – available at www.warner.nh.us. Questions can be directed to Tom Baye at 848-5750.

TAXATION: Please mail or usps mail your documents to Marianne Howlett, PO Box 264, Warner, NH.

Call: (603)456-2298 x 4

Email: tax@warner.nh.us